

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – July 19, 2022

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, July 19, 2022, at 4:30 p.m. at the Central Library, 14 W 10th Street, Kansas City, MO. 64105

MEMBERS PRESENT: Pete Browne, President
Claudia Oñate Greim
Laura Dominik
Jonathan Kemper
Michelle Smirnova
Denesha Snell

MEMBERS NOT PRESENT: India Williams
Billie Howard Barnes
Susie Kenney

STAFF PRESENT: John Herron, Chief Executive
Jessica Addo, Purchasing Manager
Janice Bolin, Director of Finance
Melissa Carle, Director of Information Systems
Carrie Coogan, Deputy Director of Public Affairs and Community Engagement
Michael Daly, Audio Visual Supervisor
Brianna Daniels, Administrative Officer
Crystal Faris, Deputy Director of Youth and Family Engagement
Joel Jones, Deputy Director of Library Services
Dawn Mackey, Technical Services Manager
Heather Pedersen, Executive Assistant / Manager of Executive Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Amanda Quance, Manager of Special Projects
April Roy, Director of Employee Success
Debbie Siragusa, Assistant Director / Chief Operating Officer
Debbie Stoppello, Director of Library Collections
Anthony Trakas, Finance Manager
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Portia Montoy

Browne called the meeting to order at 4:53 p.m.

Motion by Dominik to approve the minutes of the June 21, 2022, Finance and Audit Committee Meeting and June 21, 2022 Regular Board meeting. Second by Kemper. Approved unanimously.

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Snell to approve the Consent Agenda items before the Board. Second by Dominik. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for June 2022: Payroll (6/2/22 net cash \$286,241 plus taxes \$109,604) and (6/16/22 net cash \$313,679 plus taxes \$129,519) and (6/30/22 net cash \$306,496 plus taxes \$116,896) total amount of \$1,262,435; General Expense Payments including Checks (#8239-8509), in the amount of \$1,325,875. (LBM 4567)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for June 2022. (LBM 4568)

Motion by Kemper to approve of the recommendation of the Chief Executive to contract with Hunter Brothers Lawn Service LLC ("Hunter Brothers") for lawn care and snow removal services for an annual amount not to exceed \$80,000. Second by Oñate-Greim. Approved unanimously. (LBM 4569)

Motion by Kemper to approve of the recommendation of the Chief Executive to contract with SirsiDynix to provide a five-year hosted software solution for the Library and the Library Service Program's ("KC-LSP") library automation system, at an initial annual cost of \$280,000. Second by Snell. Approved unanimously. (4570)

Herron introduced April Roy, Director of Employee Success, and Melissa Carle, Director of Information Services. Roy explained that the Emergency Connectivity Fund (ECF) Device Lending Program included 300 Hot Spots and 1200 Chromebooks to be circulated to library patrons and partners. With the American Rescue Plan Act and private funding, the Library was able to hire two full-time staff members to help implement the project and provide marketing and supplies for the project. Several Library departments worked together to launch this program. Hot spots were circulated at all Library locations beginning in March. Chromebooks were circulated at the Southeast and North-East branches in June as a soft launch, followed by a full launch at all branches in early July. A full marketing campaign has started to promote the program. In July, 290 Chromebooks were circulated, and all Hot Spots continue to circulate and have a waiting list. The Library plans to lend 300 Chromebooks through community partners and will continue to look for ways to expand the program.

Herron discussed the Director's Report with the Board. (LBM 4571) Herron highlighted that the summer reading program broke the 2019 record of 8,900 registrants and was at almost 10,000 registrants with one month left in the program.

Motion by Kemper to adjourn. Second by Dominik. Approved unanimously.

The meeting adjourned at 6:31 p.m.

Secretary

Date