

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – September 20, 2022**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, September 20, 2022 at 4:30 p.m. at the Central Library, 14 W 10<sup>th</sup> Street, Kansas City, MO 64105.

MEMBERS PRESENT: Pete Browne, President  
Claudia Oñate Greim  
Laura Dominik  
Billie Howard Barnes  
Susie Kenney  
Jonathan Kemper  
India Williams

MEMBERS NOT PRESENT: Michelle Smirnova  
Denesha Snell

STAFF PRESENT: John Herron, Chief Executive  
Jensen Adams, Energy and Sustainability Officer  
Jessica Addo, Purchasing Manager  
Janice Bolin, Director of Finance  
Melissa Carle, Director of Information Systems  
Courtney Christensen, Philanthropy Department Administrator &  
Project Specialist  
Michael Daly, AV Supervisor  
Brianna Daniels, Administrative Officer  
Sara Escandon, Resource Specialist  
Crystal Faris, Deputy Director of Youth & Family Engagement  
Kim Gile, Community Specialist Leader  
Cindy Hohl, Director of Policy Analysis & Operational Support  
Joel Jones, Deputy Director of Library Services  
Dawn Mackey, Technical Services Manager  
Mary Olive Joyce, Director of Library Outreach & Community  
Engagement  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Margaret Perkins-McGuinness, Deputy Director for Philanthropy  
Beccah Rendall, AmeriCorps Program Manager  
Amanda Rodriguez, North-East Branch Manager  
Debbie Siragusa, Assistant Director / Chief Operating Officer  
Debbie Stoppello, Director of Library Collections  
Kaite Stover, Director of Reader's Services  
Anthony Trakas, Finance Manager

Jennifer Tufts, Community Engagement Project Manager  
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Michael Mattivi  
Kieth McGovern  
Maggie Schoemehl

Browne called the meeting to order at 4:31 p.m.

Browne opened the public hearing for the 2022 property tax rate and the final 2022 – 2023 budget and asked for questions and comments. There was no response from the public, and Browne closed the public hearing.

Williams entered the meeting at 4:34pm.

Discussing the meeting agenda, the Board agreed to move the Comprehensive Annual Financial Report to the beginning of the meeting. Siragusa introduced Mattivi and McGovern from FORVIS. McGovern presented a summary of the audit results noting that FORVIS anticipates issuing a clean, unmodified opinion on the both the final financial statements and the single audit.

Discussing the August 23, 2022 Regular Board Meeting minutes, Dominik noted Olivia Doresy needed to be added to the list of attendees.

**Motion by Kemper to approve the minutes of the August 7, 2022 Special meeting, August 8, 2022 Executive Committee meeting, and the August 23, 2022 Regular Board meeting. Second by Howard-Barnes. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Browne reported on the August 8, 2022 Executive Committee meeting. **Motion by Dominik to approve the recommendation of the Executive Committee of a 7% salary increase for Herron from July 2020 – July 2023. Second by Oñate Greim. Approved unanimously.**

**Motion by Howard-Barnes to approve the Consent Agenda items before the Board. Second by Dominik. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for August 2022: Payroll (8/11/22 net cash \$303,061 plus taxes \$108,560) and (8/11/22 net cash \$305,719 plus taxes \$109,221) total amount of \$826,561; General Expense Payments including Checks (#8526-8973), in the amount of \$1,587,249. (LBM 4578)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for August 2022. (LBM 4579)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2022 - 2023. (LBM 4580)**

Discussing the proposed ad valorem tax rate, Siragusa stated that Library staff recommended that the ad valorem tax rate for 2022 be set at 55.43 cents per assessed \$100 valuation.

**Motion by Kemper to approve the recommendation of the Chief Executive to fix the Library's 2022 ad valorem tax rate at 55.43 cents per \$100 assessed valuation pursuant to the provisions of 67.110 RSMo. Second by Dominik. Approved unanimously. (LBM 4581)**

Discussing the proposed final 2021-2022 Library Operating Budget, Siragusa noted that the Full-time and Part-time salaries expense categories, along with relevant Fringe Benefits categories, reflect a combined increase of \$757,361. The additional funding will be used to build capacity by adding eight positions and to fund a cost-of-living increase for all staff to help partially offset the recent high rise in inflation. Additional positions will be added in Library Services and in other operational areas. The cost-of-living increase will be in addition to the pay-for-performance that will be given in January and was included in the preliminary budget.

**Motion by Kemper to approve the recommendation of the Chief Executive to adopt a final 2022-2023 Library Operating Budget General Fund of \$26,501,588 and approve changes as noted on the attached schedules. Second by Howard-Barnes. Approved unanimously. (LBM 4582)**

Herron discussed the Director's Report with the Board. (LBM 4583) Stover and Faris presented the final numbers on the Summer Reading Program. Stover shared that there were 11,650 participants, which was a 45% increase from the previous Summer. Faris shared that 32% of the participants were adults, while the other 68% were kids and teens.

**Motion by Kemper to move into closed session to discuss real estate at 5:38 p.m. Second by Howard-Barnes. Approved unanimously. Action taken to approve the resolution to Authorize the Application to Purchase Property from the Kansas City, Missouri Homesteading Authority.**

**Motion by Kemper to adjourn. Second by Howard-Barnes. Approved unanimously.**

The meeting adjourned at 5:44 p.m.

---

Secretary

---

Date