

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – January 21, 2014

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, January 21, 2014 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Leon Dixon
Olivia Dorsey

MEMBERS ABSENT: Rose Marie Bell
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Teresa Bolton, Customer Service Manager
Lillie Brack, Central Library Director
Crystal Faris, Director of Teen Services
Naphtali Faris, Early Literacy Manager
Henry Fortunato, Director of Public Affairs and Library
Communication
Kathleen Hinton, Finance Manager
Jerry Houchins, Operations Manager
Joel Jones, Deputy Director of Branch & Library Services
Cheptoo Kositany-Buckner, Deputy Director
David LaCrone, Digital Branch Manager
Eli Paul, Special Collections Manager
Bob Pedersen, Senior Human Resources Generalist
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Director of Readers' Services
Steve Woolfolk, Assistant Director of Public Affairs

OTHERS PRESENT: Tom Platt

J. Kemper called the meeting to order at 4:47 p.m.

J. Kemper turned over chairmanship of the meeting to the Chief Executive for the election of officers. C. Kemper asked for nominations. **Motion by Dorsey to elect the following slate of officers: Claudia Oñate Greim, Secretary/Treasurer; David Mayta, Vice-President; Jonathan Kemper, President. Second by Dixon.** C. Kemper asked if there were any other names for consideration. There were none. **The motion to elect the slate of officers as nominated by Dorsey was approved unanimously.** The Chief Executive returned the chairmanship of the meeting to the President.

No changes were made to the Board Calendar, other than those noted in the memo, for calendar year 2014. (LBM 3893)

Motion by Dixon to approve the minutes of the December 17, 2013 regular Board meeting. Second by Mayta. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Oñate Greim reported on the January 21, 2014 Building Oversight Committee meeting. She noted that the action items related to the two main topics discussed at the meeting, repair and maintenance of Central Library parking garage and the building assessment project, are being presented to the full Board for approval at this meeting. Both items are recommended by the Committee for approval.

Motion by Dixon to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for December 2013: Payroll (12/26/13 net cash \$227,564 plus taxes \$91,291) and (01/09/14 net cash \$211,917 plus taxes \$85,171), total amount of \$615,943; General Expense Payments including Checks (#160256-160456), in the amount of \$1,131,936. (LBM 3894)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for December 2013. (LBM 3895)

Discussing E-rate services and equipment C. Kemper reported that the delegation of contract authority is being requested to allow the Library to meet the E-Rate application deadlines, which occur prior to the February Board meeting and require that the contracts be executed. (LBM 3896) All contracts will be contingent upon approval and receipt of E-Rate funding and information about the selected vendors will be presented to the Board at the next meeting. Siragusa noted that the Library is reapplying for the network equipment upgrade as a backup measure since the 2013 – 2014 E-Rate application for Network Equipment is still pending approval. The Library will not proceed with this 2014 – 2015 contract for Network Equipment if last year's application is approved.

Motion by Mayta to approve the recommendation of the Chief Executive to delegate to the Chief Executive authority to contract for 2014 – 2015 E-Rate eligible information technology services and equipment as detailed in the summary. Second by Dorsey. Approved unanimously. (LBM 3896)

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with SJH Family Corporation (d/b/a Edwards Lawn Care) for lawn care and snow removal services for an annual amount not to exceed \$65,000. Second by Mayta. Approved unanimously. (LBM 3897)

The Board agreed that the two agenda items discussed in the Building Oversight Committee meeting, and subsequently recommended by the Committee, could be considered and voted on together.

Motion by Dixon to approve the following items from the Action Agenda: LBM 3898 and LBM 3899. Second by Mayta. Approved unanimously.

Move approval of the recommendation of the Chief Executive to negotiate a contract with Walter P Moore to provide engineering services for the design, bidding, and construction observation phases of select repairs to the Kansas City Public Library's parking garage for an amount not to exceed \$31,000. (LBM 3898)

Move approval of the recommendation of the Chief Executive to negotiate a contract with Thornton Tomasetti, Inc. to provide building conditions assessments for Kansas City Public Library buildings for an amount not to exceed \$58,570. (LBM 3899)

C. Kemper discussed the Director's Report with the Board. (LBM 3900) He noted that the Library will forward information to the Board on the upcoming PLA Annual Conference, which usually includes a program track for trustees, and the ALA Annual Conference.

C. Kemper reported that Claudia Baker would retire from her position as Director of Development, effective January 31st. He proposed the formation of a joint committee of Board and senior Library staff to evaluate the needs for the position moving forward and make hiring recommendations.

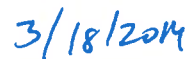
C. Kemper reported that Mozilla contacted the Library about hosting a Gigabit Conference on February 13th, which would be sponsored by Mozilla and US Ignite. The conference provides many opportunities for the Library to network and share ideas about technology related projects.

C. Kemper shared copies of the pamphlet produced by the Library's Public Affairs Department about Alvin Sykes and the pivotal work he has done on cold case civil rights cases, largely using research conducted in both the Kansas City Missouri Public Library and the Kansas City Kansas Public Library. The pamphlet illustrates the value of public libraries and the Library plans to promote the story in various ways, including taking copies of the pamphlet to the Mid-Winter ALA Conference and the PLA Conference, an upcoming program with C. Kemper interviewing Alvin Sykes, and efforts to turn the Alvin Sykes interview into a PLA and/or ALA program.

The meeting adjourned at 5:19 p.m.



Secretary



Date