

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – February 18, 2014

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, February 18, 2014 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Rose Marie Bell
Leon Dixon
Olivia Dorsey
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Lucinda Adams, Senior Archivist
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Teresa Bolton, Customer Service Manager
Lillie Brack, Central Library Director
Jeremy Drouin, Special Collections Librarian
Crystal Faris, Director of Teen Services
Naphtali Faris, Early Literacy Manager
Henry Fortunato, Director of Public Affairs and Library
Communication
Kathleen Hinton, Finance Manager
Joel Jones, Deputy Director of Branch & Library Services
Cheptoo Kositany-Buckner, Deputy Director
David LaCrone, Digital Branch Manager
Eli Paul, Special Collections Manager
Pam Kannady, Director of Human Resources
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Steve Woolfolk, Assistant Director of Public Affairs

OTHERS PRESENT: Tom Platt

J. Kemper called the meeting to order at 4:31 p.m.

Motion by Dorsey to approve the minutes of the January 21, 2014 Building Oversight Committee Meeting and the February 18, 2014 regular Board meeting. Second by Dixon. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Discussing the Financial Reports Mayta pointed out a typo in the description of Current Year Surplus/Deficit. Siragusa confirmed that the reported amounts are correct and that the description should have read "line displays a \$3,901,074 surplus which is more than the year-to-date surplus of \$3,204,320 from last year."

Motion by Mayta to approve the Consent Agenda items before the Board. Second by Dixon. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for January 2014: Payroll (01/23/14 net cash \$222,987 plus taxes \$89,784) and (02/06/14 net cash \$215,146 plus taxes \$86,062), total amount of \$613,979; General Expense Payments including Checks (#160457-160753), in the amount of \$816,666. (LBM 3901)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for January 2014. (LBM 3902)

Howard Barnes arrived at 4:36 p.m.

Motion by Dorsey to approve the recommendation of the Chief Executive to adopt the attached Budget Calendar for Fiscal Year 2014–2015. Second by Bell. Approved unanimously. (LBM 3903)

Motion by Mayta to approve the recommendation of the Chief Executive authorize travel for Rose Marie Bell to attend the Public Library Association (PLA) Conference, held from March 11-15, 2014 in Indianapolis, IN in an amount not to exceed \$2,650 in accordance with Library Board Policies 031 and 032. Second by Oñate Greim. Approved unanimously. (LBM 3904)

Motion by Dixon to approve the recommendation of the Chief Executive to contract with both James Printing Company (for an annual amount not to exceed \$72,000) and Boelte-Hall, LLC (for an annual amount not to exceed \$15,000) for print and mail shop services. Second by Howard Barnes. Approved unanimously. (LBM 3905)

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with Cynthia Ayres & Company, Inc. for the purchase and installation of carpet at the Library's Trails West Branch location and carpet and ceramic tile at the Library's Waldo Branch location for an amount not to exceed \$28,250. Second by Bell. Approved unanimously. (LBM 3906)

Motion by Bell to approve the recommendation of the Chief Executive to Negotiate and Execute a Contract with The Moran Company LLC for Executive Search Services. Second by Oñate Greim. Approved unanimously. (LBM 3907)

Paul gave a presentation to the Board on the status of collections in the Missouri Valley Room. He gave an overview of the seven recent major acquisitions: 1940s Jackson County Tax Assessment photographs, Kansas City Athenaeum, Grand Avenue Temple, Italian Mission, Kansas City Stockyards, Lispi Graphic Artwork, and Folly Theater. He noted that the Missouri Valley Special Collections (MVSC) also welcomes donations of small private collections or individual items such as the recently donated scrapbook of May Noll, a

member of Bess Truman's Bridge Club, which included personal correspondence from Bess Truman.

Funding from MVR Club membership, now over 50 members strong, allows MVSC to pursue acquisition of unique items for the collections. An NEH endowment helps cover costs for programming and exhibits. Staff continues to look for ways to supplement funds for archival supplies such as the Missouri Historical Records grant for processing the Athenaeum Collection and private funds for the Stockyards Collection. Archival processing, digitization, meta data creation projects have been funded through grants such as the Council of Library and Information Resources Hidden Collections program, LSTA, and the W.T. Kemper Foundation.

Paul also noted that additional MVR staffing has primarily been paid for through grant funding, allowing growth from 5.5 FTE to 7.8 FTE with little effect on the general operating budget.

The Board discussed possible future acquisitions, the status of the MVR's browsing and genealogy collections, and how MVSC is coordinating with other archival organizations and museums that have the same mission.

C. Kemper discussed the Director's Report with the Board. (LBM 3908) He reported that the Library hosted a national Gigabit conference on February 13th, which was sponsored by U.S. Ignite, Mozilla, and the National Science Foundation. The Library's digital initiatives, especially the software lending program, received considerable attention from attendees and the Library has been invited to give a presentation in May to the SHLB Conference, which is the national broadband conference of schools, hospitals, and libraries.

Motion by Dorsey to convene a closed session under 610.021(3) RSMo to discuss personnel and legal issues. Second by Howard Barnes. Approved unanimously.

The Board was in closed session from 5:40 p.m. until 6:10 p.m. No action was taken.

Motion by Dorsey to adjourn. Second by Oñate Greim. Approved unanimously.

The meeting adjourned at 6:12 p.m.



Secretary



Date