

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – April 21, 2015**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, April 21, 2015 at 4:30 p.m. at the Meeting Room, North-East Branch Library 6000 Wilson Road, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Claudia Oñate Greim  
Rose Marie Bell  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes  
Marilou Joyner  
Kathryn Mallinson

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Redena Canady, Associate, North-East  
Melissa Carle, Library Systems and Service Program Manager  
Elizabeth Eddings, Administrative Officer  
Crystal Faris, Director of Youth and Family Engagement  
Naphtali Faris, Early Literacy Manager  
Jerry Houchins, Operations Manager  
Joel Jones, Deputy Director Library Services  
Pam Kannady, Director of Human Resources  
David LaCrone, Digital Branch Manager  
Ritchie Momon, Director Branch Operations  
Eli Paul, Special Collections Manager  
Debbie Siragusa, Deputy of Director Administration / Chief  
Financial Officer  
Michael Sweeney, Black Archives Collection Librarian  
Claudia Visnich, Branch Manager, North-East  
Steve Woolfolk, Assistant Director of Public Affairs  
Heather Zoellner, Executive Assistant / Manager of Executive  
Services

OTHERS PRESENT: Bobbi Baker Hughes, CEO/ president of NE KC Chamber of  
Commerce  
Rebecca Koop, Executive Director of the Northeast Kansas City  
Chamber of Commerce

J. Kemper called the meeting to order at 4:36 p.m.

**Motion by Howard Barnes to approve the minutes of the March 17, 2015 Finance and Audit Committee meeting and the March 17, 2015 regular Board meeting. Second by Dorsey. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Dorsey gave a report on the March 27, 2015 Ad Hoc Committee on the Black Archives of Mid-America, Inc. meeting. Sweeney gave a brief overview of the status of collections and research at the Archives.

Joyner arrived 4:42 p.m.

Oñate Greim arrived 4:43 p.m.

Discussing the financial reports C. Kemper reported that state funding has been restored for the Library for the current fiscal year. It appears that MoreNet rebates will also be reinstated. Next year's budget will likely include at least a 50% cut in Library funding, improved from an 87% cut. Possible cuts to IMLS funding are being discussed at the federal level. The Library budget will factor in any cuts for next fiscal year, which could be in the \$100,000 range.

**Motion by Mayta to approve the Consent Agenda items before the Board. Second by Bell. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for March 2015: Payroll (03/19/15 net cash \$213,771 plus taxes \$84,902) and (04/02/15 net cash \$212,042 plus taxes \$86,137), total amount of \$596,852; General Expense Payments including Checks (#164065-164311), in the amount of \$650,559. (LBM 4008)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for March 2015. (LBM 4009)**

**Motion by Mayta to approve of the recommendation of the Chief Executive to purchase 4,000 English and Spanish early literacy books from Third Week Books for a cost not to exceed \$12,320. Second by Oñate Greim. Approved unanimously. (LBM 4010)**

**Motion by Howard Barnes to approve of the recommendation of the Chief Executive to purchase seven self-checkout units at a cost not to exceed \$169,300 from Bibliotheca ITG, LLC. Second by Bell. Approved unanimously. (LBM 4011)**

**Motion by Mayta to approve of the recommendation of the Chief Executive to authorize the purchase of 80 desktop computers from World Wide Technology, Inc. ("World Wide Technology") at an amount not to exceed \$73,300. Second by Dorsey. Approved unanimously. (LBM 4012)**

**Motion by Dorsey to approve of the recommendation of the Chief Executive to contract with Hunter Brothers Lawn Service LLC ("Hunter Brothers") for lawn care and snow removal services for a three month amount not to exceed \$15,000. Second by Howard Barnes. Approved unanimously. (LBM 4013)**

C. Kemper discussed the Director's Report with the Board. (LBM 4014) He introduced Elizabeth Eddings, who is the new Administrative Officer for the Library. He also reported that Pam Kannady will retire at the end of June after nearly 10 years with the Library.

Visnich gave a presentation to the Board on the North-East Branch. Highlights from the presentation include:

- Improvements to the branch, based on recommendations from Orange Boy's research, including:
  - Way Finding - new end caps with signage (Dewey Range)
  - Building Appearance – moved shelves and other obstructions
  - Design - changed the layout of the library for easy access
  - Merchandising – books face out
  - Customers Service – working with more FTE's
- Computer, Teen and Children's areas were changed dramatically, with the addition of bright colors, new chairs, and shortened shelves contributing to making these areas much more inviting.
- North-East serves a very diverse community and the library is an important resource for immigrants and the North-East community.

Visnich introduced Baker who gave the Board an overview of the many ways the North-East Branch and the Northeast Chamber of Commerce work together to serve the needs of the community.

**Motion by Mayta to adjourn. Second by Dorsey. Approved unanimously.**

The meeting adjourned at 5:52 p.m.

After the meeting adjourned Visnich led Trustees on a tour of the North-East Branch.

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Secretary

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Date