

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – August 23, 2022

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, August 23, 2022, at 4:30 p.m. at the North-East Library Branch, 6000 Wilson Road, Kansas City, MO, 64132

MEMBERS PRESENT: Pete Browne, President
Claudia Oñate Greim
Laura Dominik
Billie Howard Barnes
Susie Kenney
Michelle Smirnova
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Jonathan Kemper

STAFF PRESENT: John Herron, Chief Executive
Jessica Addo, Purchasing Manager
Janice Bolin, Director of Finance
Carrie Coogan, Deputy Director of Public Affairs and Community
Engagement
Michael Daly, Audio Visual Supervisor
Brianna Daniels, Administrative Officer
Crystal Faris, Deputy Director of Youth and Family Engagement
Cindy Hohl, Director of Branch Operations
Joel Jones, Deputy Director of Library Services
Dawn Mackey, Technical Services Manager
Mary Olive Joyce, Director of Library Outreach and Community
Engagement
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Julie Robinson, Refugee and Immigrant Services and
Empowerment Outreach Manager
Beccah Rendall, Library VISTA Project Manager
Debbie Siragusa, Assistant Director / Chief Operating Officer
Karla Soto, Bilingual Services Associate
Debbie Stoppello, Director of Library Collections
Anthony Trakas, Finance Manager

OTHERS PRESENT: Pete Lacy
Olivia Dorsey

Browne called the meeting to order at 4:37 p.m.

Motion by Dominik to approve the minutes of the July 19 2022, Regular Board Meeting, August 3, 2022, Building Oversight Committee Meeting and August 16, 2022 Building Oversight Committee Meeting. Second by Snell. Approved unanimously.

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Snell to approve the Consent Agenda items before the Board. Second by Dominik. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for July 2022: Payroll (7/14/22 net cash \$296,594 plus taxes \$105,801) and (7/28/22 net cash \$302,794 plus taxes \$109,170) total amount of \$814,359; General Expense Payments including Checks (#8510-8725), in the amount of \$1,492,266. (LBM 4572)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for July 2022. (LBM 4573)

Motion by Snell to approve the recommendation of the Chief Executive to approve the attached revised resolution granting authority to the Chief Executive to establish the plans and trusts for the Retirement Medical Program under the Emeriti Program, to act on behalf of the Library in performing the acts necessary to establish the Emeriti Program, and to delegate the power to act to other individuals. Second by Howard-Barnes. Approved unanimously. (LBM 4574)

Motion by Dominik to approve the recommendation of the Chief Executive to contract with ABM Industry Groups, LLC ("ABM") to provide janitorial services for the Central library and the Administrative Annex at an annual estimated cost not to exceed \$273,224 and with City Wide Maintenance Company, Inc. ("City Wide") to provide janitorial services for the Plaza library and eight other branches at an annual estimated cost not to exceed \$242,760. Second by Williams. Approved unanimously. (4575)

Motion by Dominik to approve the recommendation of the Chief Executive to re-affirm Library Board Policy 004 (Code of Ethics). Second by Snell. Approved unanimously. (4576)

Olivia Dorsey, President of the Kansas City Public Library Foundation Board, shared the expectations and plans for reviving the Foundation Board. Dorsey reviewed the role of the Library Board of Trustees in nominating a Library Trustee as a member of the Foundation Board in addition to the ex officio member, Library Board President Pete Browne.

Herron introduced Cindy Hohl and Julie Robinson. Hohl highlighted that the North-East Branch has an average of 1,675 visitors per month. Hohl informed the Board of the new

spaces added to the branch in the 2021 renovation, including the studio space for children, study rooms, meeting rooms, and the RISE classroom. Robinson spoke about the new classes the RISE team will be offering, including the English Basics and Missouri Driver's License Written Test classes.

Herron discussed the Director's Report with the Board. (LBM 4577) Herron highlighted that the number of digital checkouts and new users had increased in the last year. Crystal Faris shared that the Summer Reading Program had a record breaking 11,650 participants and that Library staff will provide additional information on the Summer Reading Program at an upcoming Board meeting.

Motion by Dominik to move into closed session to discuss real estate at 5:21 p.m. Second by Howard-Barnes. Approved unanimously.

Motion by Dominik to adjourn. Second by Williams. Approved unanimously.

The meeting adjourned at 6:04 p.m.

Secretary

Date