

## Google My Business

**Ujeedo:** si aad ugu abuurto ciwaan google dhexdiisa ah ganacsigaaga, haayadaha badax banana ama koox urur bulsho ah ayaa ujeedku yahay.

**Maxaa google lagu falaa:** in ka badan 75% boqolkiiba waxay isticmaalaan googleka ayagoo aalada internetka isticmaalaya marka haddii aad leedahay magac ganacsigaaga oo googleka ku jira si fudud ayey kugu heli karaan. Tusaale haddii aad leedahay makhaayad uu magaceedu googleka ku jiro si fudud ayaa lagu soo helayaa sidaas daraadeed na fursad fiican inaad dhumin ayey u badan tahay. In la dhiso ciwaan google ah waa wax fudud waana bilaash midkaasoo ku siinaya inaad googleka kasoo muuqato markii magacaaga la galiyo iyo xogta soo baxay markii la baaro magaca ganacsigaaga.

**Ka bilow halkaan:**

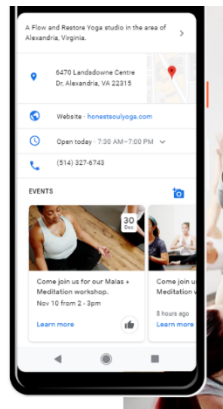
<https://www.google.com/business/business-profile/>

CliWaxaad ku dhufataa Meesha “Manage” dhahaysa si aad u bilawdo.

Stand out on Google with a free Business Profile

More than just a local listing, your free Business Profile lets you manage how your business appears on Google Search and Maps.

Manage now



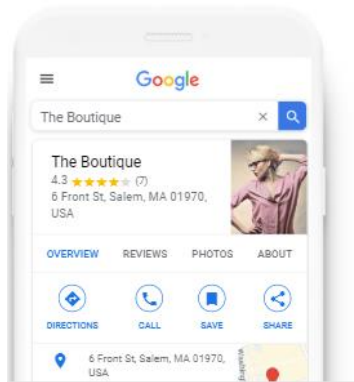
Kadib na qor magaca ganacsigaaga. Marka aad qoraysa, waxaad arkaysaa waxyaalo badan oo aad midkaad rabto ka dookhan karto, hoos u deg. halkaan waa google oo qiyaasaya waxa aad doonayso. Haddaad ganacsigaaga aragto ku dhufo, haddaad aragna, qoraalka sii wad si aad u habsato inuusan si daahsoon usoo baxayn.

Find and manage your business

Type your business name

Can't find your business?

Add your business to Google



Tan ku xigta, waxaad ka fakartaa sida ugu caansan oo ganacsigaagu lagu qeexo kadib qor. Google wuxuu markale kusii “drop-down” list oo ka dhigan inaad haysato kala doorasho badan oo aad mid ka dooran karto. Ka dooro midka ugu saxan.

This helps customers find you if they are looking for a business like yours. [Learn more](#)

Business category

Public library

You can change and add more later

Next

Haddii uusan ganacsigaagu soo bixin, ku dhufo Meesha ay ku qoran tahay “add your business” oo ka dhigan ganacsigaaga ku dar kadib na Meesha kusoo baxda buuxi adigoo galinaya magaca ganacsigaaga. Hubso inaad galiso magaca dukaankaaga ku hor qoran ama magaca ganacsigaaga ku xayeysiiso si macaamiishu kusoo helaan!

Haddii aad haysato ciwaanka Meesha aad degan tahay oo macaamiishu kaasoo heli karaan, dheh “yes” raac na wadada si aad u galiso goobta ganacsigaaga.

This location will show up on Google Maps and Search when customers are looking for your business

Yes

No

Next

## Google My Business

Haddii ay jiraan liis la mid ah ama wax kale oo lagu taxay cinwaanka aad qoratay, Google waxaa laga yaabaa inuu ku weydiyo su'aalo qaar. Haddii ay jirto liiskaaga saxda ah ee ganacsigaaga, xulo ikhtiyaarka oo raac tillaabooyinka sheegashada cadayntaada. Sheegashada cadaynta waxaa loola jeedaa in la xakameeyo maareynta astaanta Google ee ganacsigaaga. Talaabooyinka looga baahan yahay howshan way kala duwanaan karaan waxaana ka mid noqon kara iska diiwaangelinta in lagu helo kaadh boostada cinwaankaas oo loo maro USPS ama helitaanka taleefanka lambarka ku qoran, ama xitaa qoraal fudud. Kaliya waxay rabaan inay hubiyaan inaad runtii tahay milkiilaha ama maamulaha ganacsigaas ka hor intaadan wareejin gacan ku haynta astaanta guud..

### ← Is this your business?

It looks like your business might already have a listing on Google Search or Maps. If you see your business below, select it, and we'll help improve your listing.

The Kansas City Public Library: Central Library  
 14 W 10th St  
 (816) 701-3401

This doesn't match

Next

### ← Do you also serve customers outside this location?

For example, if you visit or deliver to your customers, you can let them know where you are willing to go

Yes, I also serve them outside my location

No, I don't

Next

### ← What contact details do you want to show to customers?

Help customers get in touch by including this info on your listing (optional)

Contact phone number

Current website URL

I don't need a website

Get a free website based on your info.

[See details](#)

Next

### Choose a way to verify

In order to fully manage and represent this business on Google, you'll need to confirm that it's yours.

Select how you'd like to get a verification code. [Learn more](#)

**Postcard by mail**  
 Have a postcard with your code mailed to this address  
 May take up to 5 days to arrive

Contact name

Mail

Tech Access of Kansas City Public Library  
 14 W 10th Street, Multiple Locations, Kansas City, MO 64105, United States

More options

Haddii aad leedahay lambar taleefan oo ay macaamiishaadu kaasoo wici karaan ama websaydh, geli faahfaahinta xiriirka halkaan. Google waxay bixisaa websaydh bilaash ah oo xitaa si toos ah ayey kuugu abuuri kartaa doontaa ayadoo la adeegsanayo macluumaadka aad ku bixiso astaantaada. Si kastaba ha noqotee, koorsadan, waxaan diiradda saari doonnaa kaliya astaamahaaga guud ee Google. Hada, xulo "Uma baahni google" waxaana kuu dhameyn doonnaa astaantaada. Waxaad had iyo jeer awoodi doontaa inaad dib ugu laabato jawaabtaada si aad u hesho "Soo hel google bilaash ah oo ku saleysan macluumaadkaaga" kaasoo aan arki doono waqti dhow.

## Google My Business

Hambalyo! Hadda waxaad abuurtay bartaada aad googleka ku leedahay. Horay aan u socono.

The screenshot shows the Google My Business dashboard for 'KCPL Tech Access'. The left sidebar contains navigation options like Home, Posts, Info, Insights, Reviews, Messaging, Photos, Bookings, Products, Services, Website, and Users. The main content area is divided into several sections:

- PERFORMANCE:** A table showing Views (226), Searches (222), and Activity (32). Below this, it shows Search views (148, -6%) and Maps views (78, -45%) over the past 28 days.
- Stay connected during COVID-19:** A section with options to 'Update business hours', 'Post your COVID-19 update', and 'Get support from customers'. A 'Learn more' button is also present.
- Get custom email you@yourbusiness:** A section encouraging users to give everyone on their team a professional Gmail address with G Suite. A 'Get started' button is provided.
- YOUR BUSINESS IS ON GOOGLE:** A section with links to 'View on Maps', 'View on Search', and 'Share your Business Profile'.
- Get your first review:** A section encouraging users to share their Business Profile and get new reviews from customers. A 'Share review form' button is provided.
- Your latest post:** A section showing a post titled 'Got computer questions? Drop in and meet with one of our Kansas City Public Library Tech Coaches.' The post includes a photo of people at a computer, the date 'Oct 24, 2019', and statistics: 3 views and 0 clicks. A 'Create post' button is also visible.

Marka aad dhameeyso tilaabooyinkaan aan soo sheegnay, waxaad u degi doontaa qaybta “dashboardka” la dhaho ama ay qoran tahay sida aad kor ka aragto. Meesha bidixda kaa qabanaysa waxaad ka heli doontaa dhammaan qaybo kala duwan oo aad midkaad doonto ka dooran karto si aad bartaada ama xaruntaada aad googleka ku leedahay aad u isticmaasho.

**Waxyaalaha aad soo dhigto:** arag waxyaalaha aad soo dhigto oo dhan, sidoo kalana waxa dadkale soo dhigayaan.

**Xog:** u isticmaal bartaada google aad ku leedahay inaad saacadaha ganacsigaaga soo galiso, ku dar qaybo kala duwan oo waqtiga ah si ay macaamiishaadu xilli kala duwan u imaan karaan meeshada si ay wax uga iibsadaan.

**Dhexda:** Arag inta qof ee ganacsigaaga raadinaysay iyo qaabka ay u baareen sida ay kugu soo heleen.

**Arkayaasha:** fiiri waxa dadku ka dhahayaan ganacsigaaga.

**Fartiimo:** habee qaab aad fariimaha telephonekaaga uga heli karto macaamiisha.

**Sawiro:** halkaan waxaad soo gali kartaa ama ka arki kartaa sawiro kuwaasoo aad soo galisay pagekaaga.

**Sii qabsasho:** lacagta la iska sii qaado (fee) waxaad ku dari kartaa qaab (app) sahli kara arrintaas siina kara balamo macaamiisha si dadban sida teelkooda oo aty ka sameystaan ayagoo internetka isticmaalaya.

**Alaabaha:** si aad u hormariso alaabaha aad gado, waxaad list galisaa waxaad gado oo faahfaahsan iyo qaymahooda. Way ku caawinaysaa haddii aad si (online) ah ama telephoneka ah aad dalabkaaga ku qaado.

**Waxaad gadayso:** haddii aad ganacsi (service) ku salaysan haysato, waxaad ku dari kartaa qeexitaan badan oo ku saabsan ganacsigaaga middas waxay caawinaysaa macaamiisha internetka ka arkaan waxaad gado.

**Ciwaanka:** Xasuuso sidaan horay u sheegnay waxaad heli kartaa “website” bilaasha ah waqti walba kaasoo ku salaysan xogta aad galiso goobtaada, halkaan waa Meesha aad kasii amba qaadi karto!

**Isticmaalayaasha:** waad casumi kartaa kuwa kale si ay kaaga caawiyaan casriyeynta iyo inay kula maamulaan xogtaada bartaada ganacsiga.