

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – June 22, 2021**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 22, 2021 at 4:30 p.m. online.

MEMBERS PRESENT: Jonathan Kemper, President  
Claudia Oñate Greim  
Laura Dominik  
Billie Howard Barnes  
Pete Browne  
Susie Kenney  
Michelle Smirnova  
India Williams

MEMBERS NOT PRESENT: Denesha Snell

STAFF PRESENT: John Herron, Chief Executive  
Jensen Adams, Energy and Sustainability Officer  
Jessica Addo, Administrative Officer  
Reed Beebe, Purchasing Manager  
Janice Bolin, Director of Finance  
Teresa Bolton, Director of Central Library Operations  
Amy Brost, Manager of Special Projects  
Melissa Carle, Director of Information Systems  
Kathleen Hinton, Finance Manager  
Joel Jones, Deputy Director of Library Services  
David LaCrone, Digital Branch Manager  
Dawn Mackey, Technical Services Manager  
Mary Olive Joyce, Director of Library Outreach & Community  
Engagement  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Diana Platt, Virtual Resources Librarian  
Debbie Siragusa, Assistant Director / Chief Operating Officer  
Debbie Stoppello, Director of Library Collections  
Jennifer Tufts, Community Engagement Project Manager  
Evan Washechek, Information Services Supervisor  
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Patrick Meyers  
Brett Currier

Kemper called the meeting to order at 4:31 p.m.

**Motion by Dominik to approve the minutes of the May 18, 2021 Regular Board meeting. Second by Howard Barnes. Approved unanimously.**

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Dominik reported on the June 21, 2021 Finance and Audit Committee meeting.

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously. (Kemper abstained on LBM 4488.)** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2021: Payroll (05/20/21 net cash \$251,646 plus taxes \$95,581) and (06/03/21 net cash \$264,249 plus taxes \$120,344) total amount of \$731,820; General Expense Payments including Checks (#5567-5757), in the amount of \$1,516,093. (LBM 4488)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2021. (LBM 4489)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2021 – 2022 and ratify FY 2020 – 2021 expenses that exceeded estimates. (LBM 4490)**

Siragusa provided an overview of the proposed budget. **The Board approved unanimously the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2021-2022 Library Operating Budget (General Fund) of \$24,619,352, Gifts/Grants Fund Budget of \$3,600,000, Capital Development Fund Budget of \$1,465,000, and Library Parking Garage (Enterprise Fund) budget of \$430,000 and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. (LBM 4491)**

Siragusa introduced Patrick Meyers from Lockton who provided an overview of the Library's property, liability, and workers compensation insurance. **Motion by Browne to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$266,607 for FY 2021-2022. Second by Dominik. Approved unanimously. (Oñate Greim abstained.) (LBM 4492)**

**Motion by Dominik to approve the recommendation of the Chief Executive to contract with Discoverygarden, Inc. ("Discoverygarden") for an upgrade of digital repository services software at a cost not to exceed \$74,500. Second by Smirnova. Approved unanimously. (LBM 4493)**

**Motion by Dominik to approve the recommendation of the Chief Executive to contract with Brainzooming, LLC (“Brainzooming”) for strategic planning consulting services at a cost not to exceed \$73,300. Second by Williams. Approved unanimously. (LBM 4494)**

Jones introduced Deborah Stoppello, Director of Library Collections; Evan Washechek, Information Services Supervisor; and Diana Platt, Virtual Resources Librarian. Washechek and Platt demonstrated how to use the New York Times, Chilton Library, and LinkedIn Learning databases. Stoppello described the process of reviewing subscriptions, evaluating new and alternative products, and the annual assessment of databases with the Community Reference Team, Branches, Digital Branch, Youth and Family Engagement, Outreach, Readers Services, and Missouri Valley Special Collections.

**Motion by Howard Barnes to approve the recommendation of the Chief Executive to execute contracts with various vendors to renew and begin licensing for library access to online databases at a price not to exceed \$302,936.12. Second by Dominik. Approved unanimously. (LBM 4495)**

Herron discussed the Director’s Report with the Board. (LBM 4496)

**Motion by Browne to approve Proclamations honoring former Board members Olivia Dorsey, Rose Bell, Leon Dixon, and Marilou Joyner. Second by Dominik. Approved Unanimously.**

With all scheduled business completed, Kemper declared the meeting adjourned at 5:47 p.m.

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Secretary

\_\_\_\_\_  
Date