

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting –June 21, 2016

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 21, 2016 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: David Mayta, Acting President
Billie Howard Barnes
Rose Marie Bell
Leon Dixon
Olivia Dorsey
Marilou Joyner
Susie Kenney

MEMBERS ABSENT: Jonathan Kemper, President
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive
Reed Beebe, Purchasing Manager
Elizabeth Eddings, Administrative Officer
Crystal Faris, Director of Youth & Family Engagement
Joel Jones, Deputy Director of Library Services
Kathleen Hinton, Finance Manager
Kristin Nelson, Development Director
Debbie Siragusa, Deputy Director of Administration / Chief
Financial Officer
Katie Stover, Director of Reader's Services
Karen Weitzel, Director of Human Resources
Steve Woolfolk, Assistant Director of Public Affairs
Heather Zoellner, Executive Assistant / Manager of Executive
Services

OTHERS PRESENT: Tom Platt
Madelyn Walter
Clayton Mayfield
Brooke Knight
Patrick Meyers

Mayta called the meeting to order at 4:32 p.m.

Mayta introduced the new Library Board Member representing the Sugar Creek District, Susie Kenney. Kenney has been a teacher in the Kansas City-St. Joseph Catholic School System for 25 years.

Motion by Mayta to approve the minutes of the May 12, 2016 Ad Hoc Committee on Black Archives of Mid-America, Inc meeting and the May 17, 2016 regular Board meeting. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only

when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Dorsey arrived 4:38 p.m.

Motion by Bell to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously. The following items were approved as part of the Consent Agenda:

C. Kemper discussed revenue is coming in slower than usual, therefore the Library is projecting a modest deficit at the end of the fiscal year, June 30, 2016. (LBM 4118 and 4119) Siragusa reviewed our \$100,000 deficit compared to last year's \$2,000,000 surplus. Budget differences are the result of receiving county taxes later than usual, awaiting approximately \$600,000 in E-Rate reimbursement, and staff retirement payouts.

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2016: Payroll (05/26/16 net cash \$223,712 plus taxes \$88,597) and (06/09/16 net cash \$219,797 plus taxes \$87,613), total amount of \$619,719; General Expense Payments including Checks (#167776-168023), in the amount of \$1,383,285. (LBM 4113)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2016. (LBM 4114)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors for FY 2016 - 2017 and ratify FY 2015 – 2016 expenses that exceeded estimates. (LBM 4115)

C. Kemper introduced Patrick Meyers of Lockton Companies LLCs who summarized the proposed insurance coverage for FY 2016. (LBM 4116) Overall our coverage areas stayed consistent with last year except workers compensation, which decreased due to fewer claims. The recommendation was to stay with current insurance carriers.

Motion by Bell to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$171,473 for FY 2016-2017. Second by Joyner. Approved unanimously. (LBM 4116)

Motion by Dorsey for ratification of Vendor Selection and Authorization for Payment for the Graphic Image Production and Installation Services for the One North Technology Center's Glass Wall. Second by Howard Barnes. Approved unanimously. (LBM 4117)

Discussing the preliminary FY16-FY17 Library Operating Budget C. Kemper explained a slight increase in revenue over last year is expected. The budget projects a 1 ½% salary increase across the board with potential for additional increase in the fall based on performance measures. (LBM 4118)

Siragusa further explained the preliminary budget is similar to last year. Budgeted expenses include staff pay increases and 2 ½% for health insurance cost increase. Staff pay increases are contingent on final revenue projections in September.

Motion by Dorsey to approve the recommendation of the Chief Executive to adopt a preliminary 2016-2017 Library Operating Budget (General Fund) of \$18,687,132, Gifts/Grants Fund Budget of \$1,169,330, Building Corporation – Debt Service Fund Budget of \$612,880, Capital Development Fund Budget of \$1,200,000, and Library Parking Garage (Enterprise Fund) budget of \$430,000, and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. Second by Howard Barnes. Approved unanimously. (LBM 4118)

C. Kemper explained interest rates are currently low and the Library has a good opportunity to refinance the Series 2009 Bonds. (LBM 4119) Siragusa discussed the refinancing process through the Building Corporation. The Library has \$3.7 Million of the original \$9 Million bonds left to refinance. The bonds were originally issued to help with the purchase of Central Library building.

Motion by Dixon for resolution to Approve the Selection of Municipal Advisor and Bond Counsel and Authorize All Necessary Actions for the Kansas City Public Library Building Corporation to Refinance Series 2009 Bonds. Second by Joyner. Approved unanimously. (LBM 4119)

C. Kemper discussed the Director’s Report with the Board. (LBM 4120)

Motion by Joyner to adjourn. Second by Howard Barnes. Approved unanimously.

The meeting adjourned at 5:15 p.m.

Secretary

Date