

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – July 24, 2012**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, July 24, 2012 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Claudia Oñate Greim  
Rose Marie Bell  
Joan Caulfield  
Fran Daniel  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Terry Anderson, Director of Collection Management  
Claudia Baker, Director of Development  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Lillie Brack, Central Library Director  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Pam Kannady, Director of Human Resources  
Kimberly Patton, Central Youth Services Teen Librarian  
Eli Paul, Director of Missouri Valley Special Collections  
Heather Pedersen, Administrative Officer  
Debbie Siragusa, Chief Financial Officer  
Kaite Stover, Director of Readers' Services

OTHERS PRESENT: Tom Platt, President of Friends of the Kansas City Public Library

J. Kemper called the meeting to order at 4:35 p.m.

**Motion by Caulfield to approve the minutes June 26, 2012 Finance and Audit Committee meeting and the June 26, 2012 regular Board meeting. Second by Oñate Greim. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Bell arrived at 4:37 p.m.

Dorsey arrived at 4:41 p.m.

Discussing the financials C. Kemper reported that the Library ended up ahead of the budget by about \$150,000 by the end of the fiscal year. He added that the most recent

personal property tax numbers indicate that the Library's revenue will likely be down by about \$250,000 next year.

Discussing the approval of expenditures over \$10,000 C. Kemper noted that the Library has requested special circumstances exemptions for the bidding process on several of the items due to either vendors being sole sources or the labor intensive process involved in bidding. Some of the largest were bid out and the Library recouped some savings on these.

The Board discussed the status of the Central Library café and suggestions for ways to reduce the overhead.

Discussing the renewal of licenses for the Library's digital databases C. Kemper stated that the Library is tabling the item until the August meeting so that staff can give a presentation to the Board on database usage and analysis. (LBM 3767)

**Motion by Caulfield to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for June 2012: Payroll (06/28/12 net cash \$224,010 plus taxes \$83,622) and (07/12/12 net cash \$217,817 plus taxes \$100,727), total amount of \$626,176; General Expense Payments including Checks (#155006-155287), in the amount of \$1,012,594. (LBM 3763)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for June 2012. (LBM 3764)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3765)**

**Move approval of the recommendation of the Chief Executive to authorize the payment of \$489,392.41 to the Public School Retirement System on or before December 31, 2012, as the Library's contribution for the 2011 calendar year. (LBM 3766)**

**Motion by Daniel to approve the recommendation of the Chief Executive to contract with Henry Industries, Inc. to provide courier services for an annual amount not to exceed \$98,100.00. Second by Dorsey. Approved unanimously. (LBM 3768)**

Discussing the proposed contract with VTLS, Inc. C. Kemper noted that the memo contained a typo regarding the term of the contract. The correct contract term is from date of award through June 30, 2013 or completion of customization work. Library staff will give a presentation on the status of the website and database to the Board at an upcoming meeting.

**Motion by Daniel to approve the recommendation of the Chief Executive to Contract with VTLS, Inc. for Customization of VITAL Software for the Library's "The Missouri-Kansas Conflict: Civil War on the Western Border" Project. Second by Bell. Approved unanimously. (LBM 3769)**

**Motion by Daniel to approve the recommendation of the Chief Executive to Purchase Fortigate Web Filters from DPSciences Corporation. Second by Bell. Approved unanimously. (LBM 3770)**

**Motion by Dorsey to approve the recommendation of the Chief Executive to purchase a storage area network (SAN) from Eagle Software, Inc. at an amount not to exceed \$18,817.50. Second by Howard Barnes. Approved unanimously. (LBM 3771)**

**Motion by Daniel to approve the recommendation of the Chief Executive to appoint Claudia Oñate Greim as a Kansas City Library Building Corporation Director. Second by Howard Barnes. Approved unanimously. (LBM 3772)**

C. Kemper discussed the Director's Report with the Board. (LBM 3773) He introduced Kim Patton who talked to the Board about her experiences as president of the ALA's Young Adult Library Services Association (YALSA) and her plans for her new position on the ALA Council.

Bell and Howard Barnes discussed some of the highlights from the 2012 ALA Annual Conference, which both Trustees attended in Anaheim, California.

C. Kemper discussed the current status of issues related to TIF and Tax Abatement projects and their financial impacts on the Library, Kansas City Missouri School District, and other taxing jurisdictions. He stated that he will report back to the Board at a future meeting with more information about plans to increase public awareness about these issues. (LBM 3773)

Caulfield left at 5:58 p.m.

**Motion by Dorsey to adjourn. Second by Daniel. Approved unanimously.**

The meeting adjourned at 6:40 p.m.

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Secretary

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Date