

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – February 21, 2023

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, February 21, 2023 at 4:30 p.m. at the Bluford Branch.

MEMBERS PRESENT: Pete Browne, President
Billie Howard Barnes
Laura Dominik
Jonathan Kemper
Claudia Oñate Greim
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Susie Kenney
Michelle Smirnova

STAFF PRESENT: John Herron, Chief Executive
Jensen Adams, Energy and Sustainability Officer
Jessica Addo, Purchasing Manager
Elaine Bilyeu, Outreach Operations Specialist
Sunny Branick, Bluford Branch Manager
Melissa Carle, Director of Information Systems
Courtney Christensen, Philanthropy Department Administrator
and Project Specialist
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Michael Daly, AV Supervisor
Brianna Daniels, Administrative Officer
Crystal Faris, Deputy Director of Youth and Family Engagement
Angela Fencl, Director of Finance
Kim Gile, Branch Services and Engagement Director
Joel Jones, Deputy Director of Library Services
Dawn Mackey, Technical Services Manager
Mary Olive Joyce, Director of Library Outreach & Community
Engagement
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Debbie Siragusa, Assistant Director / Chief Operating Officer
Anthony Trakas, Finance Manager
Karen Whitestone, Health and Wellness Outreach Coordinator

OTHERS PRESENT: Cindy Cart
Pete Lacy
Quynh Phan

Browne called the meeting to order at 4:45 p.m.

Browne turned over chairmanship of the meeting to the Chief Executive for the election of officers. Herron asked for nominations. **Motion by Howard-Barnes to elect the following slate of officers: Laura Dominik, Secretary/Treasurer; Claudia Oñate Greim, Vice President; Pete Browne, President.** Herron asked if there were any discussion. There were none. **The motion to elect the slate of officers as nominated by Howard-Barnes was approved unanimously.** The Chief Executive returned the chairmanship of the meeting to the President. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Dominik to approve the minutes of the January 24th, 2023 Regular Board meeting, the February 4th, 2023 Special Board meeting, and the February 10th, 2023 Executive Committee meeting. Second by Snell. Approved unanimously.

Motion by Snell to approve the Consent Agenda items before the Board. Second by Howard-Barnes. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for January 2023: Payroll (1/12/23 net cash \$344,778 plus taxes \$111,294) and (1/26/23 net cash \$332,427 plus taxes \$119,302) total amount of \$907,801; General Expense Payments including Checks (#9605-9847), in the amount of \$1,490,208. (LBM 4604)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for January 2023. (LBM 4605)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2022 - 2023. (LBM 4606)

Motion by Dominik to approve the recommendation of the Chief Executive to adopt the Budget Calendar for Fiscal Year 2023-2024. Second by Snell. Approved unanimously. (LBM 4607)

Motion by Snell to approve the recommendation of the Chief Executive to approve the purchase of a Storage Area Network (SAN) and ratify and approve the purchase of other hardware and services from SHI International Corp. (SHI) at an amount not to exceed \$220,000. Second by Dominik. Approved unanimously. (LBM 4608)

Motion by Dominik to approve the recommendation of the Chief Executive purchase modular workstations from Pure Workplace Solutions for the staff space portion of the renovation of the north end of Central’s third floor at a cost not to exceed \$64,000. Second by Snell. Approved unanimously. (LBM 4609)

Browne introduced Sunny Branick, the Bluford Branch Manager. Branick reported that over 9,000 active library cardholders use the Bluford Branch as their home library. The Bluford Branch serves patrons in the 3rd, 4th, and 5th Districts, making its service area the largest of all the Library Branches. With only 58.41% of the population near Bluford having access to the internet at home, the Bluford Branch saw over 18,000 computer sessions in 2022, second only to the Plaza Branch. Branick described the regular programs and services provided at the Bluford Branch, including Kids’ Café, Peer Navigators, access to a public phone, Video Game Club, Legal Aid, and NickiFit fitness classes. The public phone at Bluford had such a high demand that a second phone was added in December 2022. The Peer Navigator program is a partnership with University Health to provide crisis intervention via de-escalation and trauma-informed techniques to decrease incidents and reduce behaviors that lead to barriers to services. This helps to reach patrons who are in need of assistance and provide a connection and support beyond what library staff can provide. The Health Forward Foundation funded a grant of \$75,000 to provide a year of Peers at Bluford with the goal to bring the program to other branches in the future. Siragusa shared that the Library has acquired property near Bluford and additionally is in the process of acquiring three lots. The properties will allow the Library to expand services at the Bluford Branch.

During the February 4, 2023, Special Board meeting, the Board agreed that the Bylaws and Policies needed to be reviewed. Browne asked Dominik to chair a new committee to review the Board Bylaws and Policies.

Motion by Snell to adjourn. Second by Dominik. Approved unanimously.

The meeting adjourned at 5:22 p.m.

Secretary

Date