# Kansas City Public Library
## Fiscal Year 2019-2020
### Operating Budget - Summary by Fund
#### Final September 2019

<table>
<thead>
<tr>
<th>General Fund</th>
<th>Gifts/Grants</th>
<th>Capital Development Fund</th>
<th>Library Parking Garage</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td>$ 25,980,261</td>
<td>$ 1,722,433</td>
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<tr>
<td>Salaries &amp; Fringe</td>
<td>13,006,121</td>
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<tr>
<td>Library Materials</td>
<td>2,683,000</td>
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<tr>
<td>General Operating</td>
<td>3,892,674</td>
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<tr>
<td>Plant Oper &amp; Mant.</td>
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<tr>
<td>Capital Outlay</td>
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<td><strong>Expenditures</strong></td>
<td>24,373,832</td>
<td>1,549,433</td>
<td>4,000,000</td>
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<tr>
<td>Subtotal - Net Surplus (Deficit) before Transfers</td>
<td>1,606,429</td>
<td>173,000</td>
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<td><strong>Transfers</strong></td>
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<tr>
<td>Transfer In</td>
<td>651,000</td>
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<tr>
<td>Transfer Out</td>
<td>(2,000,000)</td>
<td>(486,000)</td>
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<tr>
<td><strong>Total Net Surplus / (Deficit) To be taken from Fund Balance</strong></td>
<td>257,429</td>
<td>(313,000)</td>
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<td>Est. Available Fund Balance (GF Unassigned) 6/30/19</td>
<td>$ 8,400,000</td>
<td>$ 2,000,000</td>
<td>$ 1,100,000</td>
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## Kansas City Public Library
### Summary of Operating Revenue

<table>
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<tr>
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<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Final Budget</td>
<td>Actual</td>
<td>Preliminary</td>
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<tr>
<td>4510 Current Tax (1)</td>
<td>$13,977,686</td>
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<td>$406,705</td>
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<td>$244,086</td>
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<td>$199,160</td>
<td>$504,273</td>
<td>$391,049</td>
<td>$150,000</td>
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<td>$1,333,501</td>
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<td>4540 Replacement Taxes (3)</td>
<td>$824,210</td>
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<td>4570 Interest on Investments</td>
<td>$73,188</td>
<td>$76,403</td>
<td>$92,944</td>
<td>$185,542</td>
<td>$225,000</td>
<td>$286,084</td>
<td>$236,160</td>
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<td>4600 Contribution</td>
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<td>$101,486</td>
<td>$87,713</td>
<td>$102,866</td>
<td>$130,000</td>
<td>$96,707</td>
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<td>4700 Fines and Fees</td>
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<td>$76,403</td>
<td>$92,944</td>
<td>$185,542</td>
<td>$225,000</td>
<td>$286,084</td>
<td>$236,160</td>
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<td>4715 Automated System Income - Fees</td>
<td>$3,735</td>
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<td>$0</td>
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<td>$0</td>
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<tr>
<td>4720 Document Delivery</td>
<td>$1,911</td>
<td>$1,818</td>
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<td>$1,500</td>
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<tr>
<td>4730 Automated System Income - Databases</td>
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<td>$504,273</td>
<td>$391,049</td>
<td>$150,000</td>
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<td>$1,333,501</td>
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<td>4740 Large Print Contract</td>
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<td>$3,813</td>
<td>$3,808</td>
<td>$3,510</td>
<td>$5,000</td>
<td>$740</td>
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<td>4750 Contracted Services (Coffee Shop)</td>
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<td>$53,245</td>
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<td>$81,502</td>
<td>$85,000</td>
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<tr>
<td>4760 Room Rental Income</td>
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<td>$104,070</td>
<td>$118,723</td>
<td>$80,000</td>
<td>$81,502</td>
<td>$85,000</td>
<td>$25,000</td>
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<td>4800 State Aid to Public Libraries</td>
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<td>4910 E-Rate Distribution</td>
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<tr>
<td>4915 Automated System Income - Courier</td>
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<td>$0</td>
<td>$0</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>4920 Document Delivery</td>
<td>$2,000</td>
<td>$29,000</td>
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<td>$0</td>
<td>$25,000</td>
<td>$25,000</td>
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<td>4930 Miscellaneous</td>
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<td>$13,917</td>
<td>$115,724</td>
<td>$67,365</td>
<td>$10,000</td>
<td>$48,242</td>
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<td>4940 Postage Revenue</td>
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<td>$36,812</td>
<td>$34,825</td>
<td>$36,720</td>
<td>$40,000</td>
<td>$34,169</td>
<td>$36,000</td>
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<tr>
<td>4990 Room Rental Income</td>
<td>$89,187</td>
<td>$104,070</td>
<td>$118,723</td>
<td>$80,000</td>
<td>$81,502</td>
<td>$85,000</td>
<td>$25,000</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>$18,068,250</td>
<td>$18,002,015</td>
<td>$18,981,484</td>
<td>$19,595,741</td>
<td>$20,638,387</td>
<td>$24,846,760</td>
<td>$1,133,501</td>
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**Transfers (5)**

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Final Budget</td>
<td>Actual</td>
<td>Preliminary</td>
</tr>
<tr>
<td>7100 Transfer In</td>
<td>686,196</td>
<td>742,867</td>
<td>735,575</td>
<td>658,816</td>
<td>651,000</td>
<td>640,269</td>
<td>586,000</td>
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<td>7200 Transfer Out</td>
<td>1,057,923</td>
<td>565,574</td>
<td>686,598</td>
<td>332,039</td>
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<td>155,683</td>
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<td>Total Operating Revenue &amp; Transfers</td>
<td>$17,965,232</td>
<td>$18,179,309</td>
<td>$19,030,460</td>
<td>$19,922,517</td>
<td>$20,789,387</td>
<td>$20,743,085</td>
<td>$23,932,760</td>
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</table>

(1) Taxes for the current year, collected through June 30.
(2) All taxes collected after June 30 for prior year.
(3) Includes taxes on all real property of any commercial, industrial, manufacturing, trade, professional, business or similar purpose, including property centrally assessed by the State Tax Commission. February distribution.
### Kansas City Public Library
#### Summary of Operating Revenue

<table>
<thead>
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</thead>
<tbody>
<tr>
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<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Actual</td>
<td>Final Budget</td>
<td>Actual</td>
<td>Preliminary Budget</td>
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<tr>
<td>(4) Interest earned by Jackson County on taxes paid prior to distribution to taxing entities.</td>
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<td>(5) Detail of Transfers</td>
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<td>Transfer from Special Revenue Fund-</td>
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<td>Kauffman Strategic Grant</td>
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<td>Transfer of Parking Garage Net Income to</td>
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<td>General Fund</td>
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<td>Transfer of Greenwood Society Proceeds to</td>
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<td>General Fund</td>
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<td>Transfer of Helen Nelson Fund- to GF for</td>
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<tr>
<td>Children's area expansion</td>
<td>$26,000</td>
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<tr>
<td>Transfer Capital Development from General</td>
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<tr>
<td>Fund</td>
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</table>

$651,000
# Kansas City Public Library

## Summary of Operating Expenses

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<thead>
<tr>
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<tr>
<td>Full-time Salaries</td>
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<td>$7,333,983</td>
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<td>Part-time Salaries</td>
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<tr>
<td>Substitute</td>
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<td>$169,228</td>
<td>$249,608</td>
<td>$197,674</td>
<td>$130,000</td>
<td>$179,770</td>
<td>$130,000</td>
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<td>Total Salaries</td>
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<td>$179,770</td>
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<td>Part Time Subsidy</td>
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<tr>
<td>Freight - Library Materials</td>
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<td>$6,042</td>
<td>$7,517</td>
<td>$699</td>
<td>$2,500</td>
<td>$1,209</td>
<td>$2,500</td>
<td>$2,500</td>
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<tr>
<td>Library Materials Processing</td>
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<td>$251,743</td>
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<td>$214,740</td>
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<td>$250,000</td>
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<tr>
<td>Freight - Library Materials</td>
<td>$2,020</td>
<td>$6,042</td>
<td>$7,517</td>
<td>$699</td>
<td>$2,500</td>
<td>$1,209</td>
<td>$2,500</td>
<td>$2,500</td>
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<tr>
<td>Office Supplies</td>
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<tr>
<td>Computer Supplies</td>
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<tr>
<td>Library Materials Processing</td>
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<td>$6,042</td>
<td>$7,517</td>
<td>$699</td>
<td>$2,500</td>
<td>$1,209</td>
<td>$2,500</td>
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<td>$24,432</td>
<td>$24,264</td>
<td>$25,036</td>
<td>$17,114</td>
<td>$29,250</td>
<td>$29,250</td>
</tr>
</tbody>
</table>

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**Notes:**
- **Account:** Specifies the category of expenditure.
- **Actual** represents the actual expenditure for each year.
- **Final Budget** indicates the budgeted expenditure for the final year of the period.
- **Change** shows the change in expenditure compared to the previous year.
- **Total** for each category provides the cumulative total for the period.
# Kansas City Public Library
## Summary of Operating Expenses

<table>
<thead>
<tr>
<th></th>
<th></th>
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<tbody>
<tr>
<td>5533 IT Hardware Maint &amp; Repair</td>
<td>$122,803</td>
<td>$86,693</td>
<td>$29,938</td>
<td>$57,011</td>
<td>$102,658</td>
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<tr>
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<td>$26,261</td>
<td>$16,201</td>
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<td>$31,264</td>
<td>$68,260</td>
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<td>5540 Programming/Program - G</td>
<td>$158,053</td>
<td>$216,532</td>
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<td>$132,119</td>
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<td>$10,713</td>
<td>$20,388</td>
<td>$15,846</td>
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<td>$8,244</td>
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<td>$6,278</td>
<td>$10,713</td>
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<td>$15,846</td>
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<td>$720,457</td>
<td>$127,302</td>
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<td>5573 Equipment - IT Hardware</td>
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<td>$143,256</td>
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<td>$0</td>
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<td>$0</td>
<td>$0</td>
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<td>5577 Equipment - Capitalized</td>
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<td>5580 Public Access Equipment</td>
<td>$169,262</td>
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<td>$0</td>
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<td>$225,000</td>
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<tr>
<td>5582 Gain/Loss on Capital Dispos</td>
<td>($9,218)</td>
<td>$8,410</td>
<td>($1,287)</td>
<td>$11,522</td>
<td>$0</td>
<td>$0</td>
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<td>Total Others</td>
<td>($9,218)</td>
<td>$8,410</td>
<td>($1,287)</td>
<td>$11,522</td>
<td>$0</td>
<td>$0</td>
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<td>Total Expenses</td>
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<td>$18,739,414</td>
<td>$19,784,309</td>
<td>$20,771,689</td>
<td>$23,768,832</td>
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<td>$24,373,832</td>
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</tbody>
</table>

Figures based on modified accrual accounting under Generally Accepted Accounting Principles.
## Kansas City Public Library
### FY 2019 - 2020
#### Gifts / Grants Detail
##### Final September 2019

<table>
<thead>
<tr>
<th></th>
<th>Kauffman / Ingram Book Fund</th>
<th>Helen Nelson</th>
<th>P.A. Kauffman &amp; Operating</th>
<th>Greenwood Society</th>
<th>Swanson Sanders Strategic Endowment</th>
<th>Digital Inclusion Grants / Building a Community of Readers / Kauffman Library Card Initiative</th>
<th>Other (Grants/Friends / LSTA)</th>
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<tbody>
<tr>
<td><strong>Current Year Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Contribution/Grant</td>
<td>1,375,000</td>
<td></td>
<td>440,000</td>
<td>85,000</td>
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<td>300,000</td>
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<td>Endowment Draw</td>
<td>347,433</td>
<td>220,433</td>
<td>52,000</td>
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<td>75,000</td>
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<tr>
<td><strong>TOTAL FUND RECEIPTS</strong></td>
<td>1,722,433</td>
<td>220,433</td>
<td>440,000</td>
<td>85,000</td>
<td>75,000</td>
<td>300,000</td>
<td>550,000</td>
</tr>
</tbody>
</table>

|                      |                             |             |                           |                   |                                   |                                                                                 |                             |
| **Estimated Expenditures** |                             |             |                           |                   |                                   |                                                                                 |                             |
| Total Salaries & Fringe | 250,000                    | 220,433     | 15,000                    |                   |                                   | 100,000                                                                         | 150,000                     |
| Total Library Materials | 405,433                    |             |                           |                   |                                   | 200,000                                                                         | 150,000                     |
| Total General Operating | 638,000                    | 5,000       | 50,000                    | 8,000             | 75,000                           | 200,000                                                                         | 300,000                     |
| Total Plant Operations & Maint | -                   | 6,000       |                           |                   |                                   | 50,000                                                                          | 200,000                     |
| Total Capital Outlay / Equipment | 256,000               |             |                           |                   |                                   |                                                                                  |                             |
| **Total Expenditures** | 1,549,433                  | 220,433     | 26,000                    | 50,000            | 8,000                            | 75,000                                                                         | 370,000                     | 800,000                     |

|                      |                             |             |                           |                   |                                   |                                                                                 |                             |
| **Transfer (In) / Out to GF** |                             |             |                           |                   |                                   |                                                                                 |                             |
| Total Transfers      | 486,000                     | 26,000      | 390,000                   | 70,000            |                                   |                                                                                  |                             |

|                      |                             |             |                           |                   |                                   |                                                                                 |                             |
| **Net Surplus (Deficit)** From Fund Balance |                             |             |                           |                   |                                   |                                                                                 |                             |
| (313,000)            |                             |             |                           |                   |                                   |                                                                                  |                             |

| Estimated Available Fund Balance 6/30/19 |                             |             |                           |                   |                                   |                                                                                 |                             |
| Approx. $1,191,000 available for draw |                             |             |                           |                   |                                   |                                                                                  |                             |
## Summary of Capital Development Fund Projects

**Fiscal Year 2019-2020 Budget**

**Final September 2019**

### Other Capital Projects

<table>
<thead>
<tr>
<th>Construction / Building / Renovations</th>
<th>3,400,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Furniture and Fixtures</td>
<td>350,000</td>
</tr>
<tr>
<td>Equipment (RFID)</td>
<td>250,000</td>
</tr>
<tr>
<td><strong>TOTAL CAPITAL PROJECT</strong></td>
<td>$4,000,000</td>
</tr>
</tbody>
</table>

### Fund Bal 6-30-19

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Capital Development Fund Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Bal 6-30-19</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>Fundraising Plan for NE</td>
<td>$2,000,000</td>
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</tbody>
</table>

### Anticipated completion % in Current Fiscal Year

- **100%**

### Current Fiscal Year Budget Capital Development Fund

- **$4,000,000**
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Equipment and Furniture Needs</td>
<td>Furniture, mobile training lab, add value stations, equipment racks, book carts, signage etc.</td>
<td>$155,000</td>
<td>$155,000</td>
<td>145,000</td>
<td>10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Parking Lot Repair and Modifications</td>
<td>Bluford and Westport</td>
<td>$100,000</td>
<td>$100,000</td>
<td>100,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contingency &amp; Major Repair and Renovation</td>
<td>Based on Building Assessment results and contingency for renovations and repairs</td>
<td>$600,000</td>
<td>$600,000</td>
<td>250,000</td>
<td>350,000</td>
<td></td>
</tr>
<tr>
<td>Central Floor Maintenance</td>
<td>3rd floor refinishing</td>
<td>$100,000</td>
<td>$100,000</td>
<td>100,000</td>
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<td></td>
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<tr>
<td>Central Parking Garage Upgrades and Repairs</td>
<td>Parking Garage Maintenance</td>
<td>$100,000</td>
<td>$100,000</td>
<td>100,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Audio/Visual Upgrades</td>
<td>Plaza - Truman Forum, Helzberg &amp; Bluford</td>
<td>$250,000</td>
<td>$250,000</td>
<td>250,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials Handling System for RFID</td>
<td>Central - remaining balance</td>
<td>$250,000</td>
<td>$250,000</td>
<td>250,000</td>
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<td></td>
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<tr>
<td>North-East Renovation</td>
<td>Estimated Completion - Fall 2020</td>
<td>$4,000,000</td>
<td>$3,400,000</td>
<td>3,400,000</td>
<td></td>
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<tr>
<td>A/C Replacement &amp; Skylight Maintenance</td>
<td>A/C - Southeast &amp; Skylights SE, Bluford, Trails and Waldo</td>
<td>$140,000</td>
<td>$140,000</td>
<td>140,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Enhanced Outreach Services</td>
<td>Includes purchasing of van/vehicle and space renovation funding.</td>
<td>$300,000</td>
<td>$300,000</td>
<td>250,000</td>
<td></td>
<td>$50,000</td>
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<tr>
<td>Video Recording Equipment</td>
<td>Cameras, equipment boards, etc.</td>
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<td>$100,000</td>
<td>100,000</td>
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<tr>
<td>Furniture/Chair replacements</td>
<td>Includes standing desks and more ergonomic staff chairs</td>
<td>$40,000</td>
<td>$40,000</td>
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<tr>
<td>Technology/Network Upgrades</td>
<td>Network and PC configuration design; UPS, storage, etc.</td>
<td>$100,000</td>
<td>$100,000</td>
<td>100,000</td>
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<tr>
<td>Computer Equipment</td>
<td>PCs, tablets, and other equipment.</td>
<td>$275,000</td>
<td>$275,000</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td></td>
<td><strong>6,510,000</strong></td>
<td><strong>5,910,000</strong></td>
<td><strong>1,750,000</strong></td>
<td><strong>4,000,000</strong></td>
<td><strong>160,000</strong></td>
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</table>
**ESTIMATED TAX REVENUE**

**FY 2019 - 2020**

**Final September 2019**

The schedule below shows the computation of estimated current tax receipts for the 2019-2020 fiscal year. As indicated, we expect to receive approximately $22,208,601 in real estate, personal and other tangible property taxes during the new fiscal year.

<table>
<thead>
<tr>
<th></th>
<th>Assessed Valuation Sep-19 (a)</th>
<th>2019-2020 Tax Rate (b)</th>
<th>Total (c)</th>
<th>2019-2020 ESTIMATED TAX RECEIPTS</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>(d)</td>
<td>Amount Uncollected (e)</td>
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<tr>
<td>A Real Estate</td>
<td>3,496,253,691</td>
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<td>$ 19,732,856</td>
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<tr>
<td>B Personal Property</td>
<td>735,584,345</td>
<td>0.5644</td>
<td>$ 4,151,638</td>
<td>91.5%</td>
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<tr>
<td>C Railroads &amp; utilities (g)</td>
<td>154,823,823</td>
<td>0.5644</td>
<td>$ 873,826</td>
<td>97.0%</td>
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<tr>
<td>TOTAL REVENUE</td>
<td>$ 4,386,661,859</td>
<td></td>
<td>$ 24,758,320</td>
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</table>

(a) Estimated assessed valuation for 2019 reported by Jackson County and estimated railroad and utility valuations reported by the State Tax Commission.

(b) 2019 Tax Rate Per $100 Assessed Valuation Required to Produce Amount in column (c).

(c) Total Estimated Revenue to be raised by Current Taxation for FY 2019-2020 (Sec. 165.011 RSMo) Columns (e) + (f).

(d) Estimated Rate of Collection.

(e) Estimated Amount of Current Taxes that will not be collected in FY 2019-2020.


(g) State assessed real estate and personal property.
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
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<td>11 Development</td>
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<td>25 Café</td>
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<td>1.500</td>
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<tr>
<td>36 Technology Services</td>
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<td>7.000</td>
<td>7.000</td>
<td>7.000</td>
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<td>7.000</td>
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<tr>
<td>40 Central Administration</td>
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<td>42 Reference Services</td>
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<td>43 Central Technology Center (1)</td>
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<tr>
<td>46 AV - Central</td>
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<td>2.425</td>
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<td>48 Central Youth Services</td>
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<td>50 Collection Development</td>
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<td>54 Missouri Valley Special Collections</td>
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<td>55 Children's Services</td>
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<td>56 Teen Services</td>
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<tr>
<td>57 Reader Services (new)</td>
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<td>1.000</td>
<td>1.000</td>
<td>1.000</td>
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<td><strong>TOTAL FTEs</strong></td>
<td><strong>185.198</strong></td>
<td><strong>190.288</strong></td>
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<td><strong>189.780</strong></td>
<td><strong>192.075</strong></td>
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(1) Created Central Technology Center (One North) - combination of positions from Customer Services, Reference, and Plaza
## KANSAS CITY PUBLIC LIBRARY
### SALARY SCHEDULE EFFECTIVE JULY 1, 2019

<table>
<thead>
<tr>
<th>CLASS</th>
<th>LEVEL</th>
<th>ANNUAL BASIS</th>
<th>HOURLY BASIS</th>
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<tr>
<td></td>
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<td>CLASS MINIMUM</td>
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<td>LIBRARY AIDE</td>
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<td>Kauffman Programming Grant</td>
<td>General Fund</td>
<td>Total Public Affairs</td>
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<td>Total Salaries</td>
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**Kauffman Programming Balance Reconciliation**

- Est. Fund Balance as of 6-30-19: $ -
- Kauffman Grant Budgeted for FY 19-20: $ 390,000
- Estimated Fund Balance at 6-30-20: $ -