

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting — December 14, 2010

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, December 14, 2010 at 4:30 p.m. in Meeting Room A of the Waldo Branch Library at 201 E. 75th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Joan Caulfield
Rose Marie Bell
Fran Daniel
Leon Dixon
Olivia Dorsey
Billie Howard Barnes
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive
Alicia Ahlvers, Waldo Branch Manager
Claudia Baker, Director of Development
Reed Beebe, Purchasing Manager
Lillie Brack, Central Library Director
Dorothy Elliott, Deputy Executive Director for Branch and Outreach Services
Henry Fortunato, Director of Public Affairs and Communication
Jerry Houchins, Operations Manager
Pam Kannady, Director of Human Resources
Pam Jenkins, Reference Librarian – Business/Technical
Cheptoo Kositany-Buckner, Deputy Director
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Head of Reader Services

OTHERS PRESENT: Chris Lopez

J. Kemper called the meeting to order at 4:30 p.m.

Motion by Dorsey to approve the minutes of the November 16, 2010 regular Board meeting. Second by Bell. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for November 2010: Payroll (11/18/10 net cash \$211,803 plus taxes \$82,081) and (12/02/10 net cash \$216,949 plus taxes \$85,396), total amount of \$596,229; General Expense Payments including Checks (#149670-149929), in the amount of \$1,060,085. (LBM 3627)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for November 2010. (LBM 3628)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3629)

Caulfield arrived at 4:34 p.m.

Discussing the financial reports, J. Kemper requested that the budget numbers in the review for the garage and café show prior year numbers for comparison.

Bell inquired about the usage of the self check-out units. C. Kemper reported that self check-out is averaging about 30% of circulation, with higher usage of 40-80% at locations with self service DVD check-out stations. Usage is expected to increase as self service DVD check-out stations are installed at all locations and as training and promotional plans are rolled out.

Motion by Mayta to approve the recommendation of the Chief Executive to authorize the formal adoption of the new Mission Statement, adopted as part of the Strategic Plan on November 18, 2008, as Policy 101. Second by Howard Barnes. Approved unanimously. (LBM 3630)

Discussing the proposed 2011 Board and Committee meeting calendar, C. Kemper stated that the proposed calendar was for the Board's information and feedback and that the Board will consider affirming the proposed calendar at its January 2011 meeting. (LBM 3631)

Caulfield inquired about the status of security for the Library. C. Kemper responded that there have been fewer incidents compared to the same time last year, citing earlier engagement in prevention activities by CID officers as one of the contributing factors to the relative stability.

J. Kemper suggested that the Waldo Branch presentation be moved to the end of the agenda so that the meeting could be adjourned after the Director's Report, allowing the Board and staff to tour the branch at the conclusion of the presentation. There were no objections.

C. Kemper discussed the Director's Report with the Board. (LBM 3632) C. Kemper reported that he and Steve Potter of Mid Continent Public Library gave a presentation on the TIF and tax abatement project at the recent Missouri Public Library Directors meeting. The MPLD has formally endorsed the program and other libraries have indicated that they want to be part of the process. The next step is to seek formal endorsement and funding from the School Boards Association and to convene a meeting

of interested libraries to outline model legislation to be presented at some point in this legislative session. Cole McNary, State Representative from St. Louis County, has agreed to sponsor legislation.

Discussing the Community of Readers, C. Kemper reported that Baker and the Community of Readers Committee have created a three-year plan and a draft budget and that both items will be presented to the Board in January.

Fortunato discussed past and upcoming programming events at the Library. He stated that the Library is working on a number of events around the grand opening of the Kauffman Performing Arts Center and the Tom Sawyer ballet.

Motion by Mayta to adjourn. Second by Dorsey. Approved unanimously.

The meeting adjourned at 5:06 p.m.

After the meeting adjourned, Ahlvers and Jenkins shared with the Board statistics on branch use and community demographics, in particular focusing on information about businesses in the Waldo area and how business resources are being used at the branch.

Ahlvers reported that a significant challenge comes from meeting patron needs related to computer training. In particular the number of patrons needing fairly immediate assistance with basic job searching skills (use of email, online applications, online maps, etc.) to meet an application deadline has increased in recent years. C. Kemper commented that the Library is working on expanding the H&R Block Business and Career Center services to include outreach and acquiring additional computers for the branches, but staffing is the largest hurdle in meeting demand for these services. Kositany-Buckner added that the Library is currently working with the Full Employment Council to expand partnership activities and that this combined with the movement towards self service could enable additional staff time to be shifted to computer assistance. The Library is also looking at ways that volunteers could contribute to staffing needs.

J. Kemper requested that the Library assess, to the extent possible, the outcomes from job searching assistance. C. Kemper replied that the Library will continue to research metrics that would give some indication of success rate. Brack added that the Library's assistance with computer use may not directly lead to a job, but that such training does result in improvement in this increasingly necessary skill set for job seekers.

Following the presentation Ahlvers led staff and Trustees on a tour of the branch.

Secretary

Date