

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – March 15, 2011**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, March 15, 2011 at 4:30 p.m. at the Bluford Branch Library, 3050 Prospect Avenue, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Joan Caulfield  
Rose Marie Bell  
Fran Daniel  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes  
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Terry Anderson, Director of Collection Management  
Claudia Baker, Director of Development  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Lillie Brack, Central Library Director  
Oliver Clark, Bluford Branch Manager  
Dorothy Elliott, Deputy Executive Director for Branch and Outreach Services  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Pam Kannady, Director of Human Resources  
Cheptoo Kositany-Buckner, Deputy Director  
Heather Pedersen, Administrative Officer  
Debbie Siragusa, Chief Financial Officer  
Kaite Stover, Head of Reader Services  
Katie Taylor, Volunteer Coordinator  
Eleanor Ward, Health and Wellness Educator

OTHERS PRESENT: Graciela Couchonnal, Program Officer, Health Care Foundation of Greater Kansas City  
Jeannine Glore Midgett, Director Community Outreach, Truman Medical Centers  
Leo Prieto, Truman Medical Centers  
CiCi Rojas, VP Community Engagement, Truman Medical Centers  
Steve Roling, President/CEO, Health Care Foundation of Greater Kansas City

J. Kemper called the meeting to order at 4:34 p.m.

**Motion by Daniel to approve the minutes of the February 15, 2011 Executive Committee meeting; the February 15, 2011 regular Board meeting; and the February 21, 2011 Special Meeting (Retreat). Second by Howard Barnes. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

J. Kemper reported on the February 21, 2011 Board Retreat Special meeting. Discussing the report from the facilitator, the Board agreed that there remains a need to organize and synthesize the ideas generated during the retreat in order to move towards actionable goals. The Board discussed three main issues to receive more in-depth discussion at a later meeting:

- Define clear goals for the Community of Readers initiative
- Define important issues and goals for Civic Engagement
- Expand and promote the Library's role as the expert in Readers' Advisory

Mayta reported on the March 15, 2011 Finance and Audit Committee meeting. The Committee discussed the Library's tax levy for 2011 as well as possible changes to Library purchasing policies, which would be brought to the Board at a later date. Caulfield encouraged non-committee members to attend committee meetings, in particular the Finance and Audit Committee due to its broad application.

J. Kemper thanked Oliver Clark and the staff at Bluford, as well as Cheptoo Kositany-Buckner, for hosting the Board meeting and for their efforts to make the Bluford Branch Library an outstanding facility.

Discussing the financial reports C. Kemper stated that utilities expenditures are still a little high along with a couple of the Library's contracted services, specifically janitorial services, which the Library is reviewing now and will take steps to bring back into line as quickly as possible.

**Motion by Bell to approve the Consent Agenda items before the Board. Second by Oñate Greim. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for February 2011: Payroll (02/24/11 net cash \$252,693 plus taxes \$97,776) and (03/10/11 net cash \$208,683 plus taxes \$76,144), total amount of \$635,296; General Expense Payments including Checks (#150466-150728), in the amount of \$705,474. (LBM 3644)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for February 2011. (LBM 3645)**

Discussing the Library's tax levy for 2011, Mayta explained that the Library is statutorily required to project a nonbinding tax levy and submit it to the county clerk no later than April 8<sup>th</sup> of each year. He stated that the proposed memo before the Board would give the Chief Executive the authority to informally project the nonbinding tax levy. The Board will revisit the tax levy issue and set the final 2011 tax levy in August 2011.

**Motion by Mayta to approve the recommendation of the Chief Executive and the Finance and Audit Committee to designate the Chief Executive to informally project the Library's nonbinding tax levy for tax year 2011 pursuant to the provisions of 137.243(1) RSMo (2010). (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3646)**

Discussing the request for capital expenditures, C. Kemper stated that the capital expenditures would be made using money captured from TIF projects and from PILOT funds (Payment In Lieu Of Taxes), which is in excess of the Library's budgeted revenue. The proposed purchases are designed to reduce operating costs over the next couple of years.

**Motion by Mayta to approve the recommendation of the Chief Executive to authorize the contract for and/or make payment for capital expenditures as listed in the summary, at a cost not to exceed \$266,500. Second by Oñate Greim. Approved unanimously. (LBM 3647)**

Discussing the Health and Wellness Center, C. Kemper stated that one of the Library's major initiatives for the renovated Bluford Branch, and going forward for the system as a whole, was to introduce health and wellness as an organized presentation of information in conjunction with our partners at the Truman Medical Centers and the Health Care Foundation. Glore Midgett of the Truman Medical Centers began her presentation by thanking Library staff for their efforts in this partnership and then summarized outreach efforts and plans for future partnerships and programming. Highlights included:

- Over 2,000 readings on the blood pressure machine since September
- 13 Truman Medical Centers hosted programs with 127 in attendance
- Health screenings including HIV testing, cholesterol screenings, glaucoma screenings, and heart risk assessments
- Programs including the Health and Wellness book club, the Explorer Scouts post, Tai Chi classes, and "The Doctor is In" program where patrons can consult with a doctor and ask questions
- Community wellness and health literacy outreach with partners including Metropolitan Missionary Baptist Church, Leon's Thriftway, Health Literacy Missouri, and UMKC School of Nursing
- Truman Medical Centers farmers' market with shuttle service between Truman Medical Centers, the market, Bluford Branch Library, and Operation Breakthrough

Roling stated that the Health Care Foundation is proud to be part of what Library staff, Truman Medical Centers, and other community partners have done with the Health and Wellness Center. C. Kemper commented that the Library and the Health Care Foundation hope to expand these services to other branch locations.

Caulfield left the meeting at 5:24 p.m.

C. Kemper discussed the Director's Report with the Board. (LBM 3648) He stated that this year's Winter Reading Program was the first effort under the Community of Readers initiative to expand the Library's existing reading programs. Stover reported that this was the most successful Winter Reading Program to date and that it exceeded all expectations. Reading logs are still coming in, but the early numbers show the following: a record 1,088 reading logs turned in by 616 participants (compared to fewer than 500 logs last year), 122 people used the new online reading log, staff participation was the highest ever with 60 staff participating, and the Southeast Branch had an outstanding 336 logs turned in this year. C. Kemper commented that the Library would do something special for the Southeast Branch to acknowledge their accomplishment.

C. Kemper highlighted several programs relating to civic engagement, including Jack Cashill on his book *Deconstructing Obama* and the KCTV-5 event with the two final mayoral candidates, both of which drew large crowds.

J. Kemper requested that the topic for the March 31, 2011 Operations Committee meeting be changed from KCRsearch to Library partnerships to allow for discussion of the Program Sponsorship Policy, which had been placed on the Board Policy Calendar at the September 2010 Board meeting. Howard Barnes consented to the change of topic.

The Board also discussed issues surrounding the change proposed by Harper Collins in e-book usage limits and the overall increase in e-book demand, agreeing that the topic will be an ongoing discussion in future meetings.

**Motion by Daniel to adjourn. Second by Howard Barnes. Approved unanimously.**

The meeting adjourned at 5:50 p.m.

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Secretary

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Date