

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – July 19, 2011

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, July 19, 2011 at 2:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Joan Caulfield
Rose Marie Bell
Fran Daniel
Leon Dixon
Olivia Dorsey
Claudia Oñate Greim

MEMBERS ABSENT: Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Claudia Baker, Director of Development
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Dorothy Elliott, Deputy Executive Director for Branch and Outreach Services
Jordan Fields, Digital Project Manager
Henry Fortunato, Director of Public Affairs and Communication
Kathleen Hinton, Finance Manager
Jerry Houchins, Operations Manager
Pam Kannady, Director of Human Resources
Angela Kille, Web Manager
Cheptoo Kositany-Buckner, Deputy Director
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Head of Reader Services
Katie Taylor, Volunteer Coordinator

OTHERS PRESENT: Tom Platt

J. Kemper called the meeting to order at 2:31 p.m.

Motion by Daniel to approve the minutes of the June 28, 2011 Finance and Audit Committee meeting and the June 28, 2011 regular Board meeting. Second by Dorsey. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Oñate Greim reported on the July 6, 2011 Building Operations Committee meeting. She stated that staff gave a presentation to the Committee on the status of the Central signage project and that full-size prototypes of the two different endcap sign designs under consideration will be brought to an upcoming Board meeting.

Bell arrived at 2:34 p.m.

Discussing the expenditure authorization Siragusa stated that the list of expenses includes several for which the Library is requesting a special circumstances exemption from bidding (designated as either a six month or one year exemption), generally because workflow considerations make a transition to a new vendor impractical at this time. Formal bidding will be done prior to the end of the exemption period.

Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for June 2011: Payroll (06/16/11 net cash \$202,299 plus taxes \$75,309) and (06/30/11 net cash \$224,096 plus taxes \$84,217) and (07/14/11 net cash \$231,083 plus taxes \$84,506), total amount of \$901,510; General Expense Payments including Checks (#151547-151770), in the amount of \$734,780. (LBM 3667)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for June 2011. (LBM 3668)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors. (LBM 3669)

Move approval of the recommendation of the Chief Executive to authorize the payment of \$486,466.41 to the Public School Retirement System on or before December 31, 2011, as the Library's contribution for the 2011 calendar year. (LBM 3670)

Move approval of the recommendation of the Chief Executive to execute contracts with various vendors to renew & begin licensing for library access to online databases at a price not to exceed \$425,000.00 (contracts will expire June 30, 2012). (LBM 3671)

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with OfficeMax to provide copier paper for all Library locations for an amount not to exceed \$11,000. Second by Bell. Approved unanimously. (LBM 3672)

C. Kemper reported on the status of the Library's civic engagement efforts including plans for programming to raise awareness, deepening reading lists and reader's advisory, developing and encouraging participation in different forms of book groups, and providing information resources through KCRsearch topical sites. He stated that the Library will need additional resources to accomplish the goals in this area and that staff is

working on expanding partnerships and applying for grants. Funding for Building a Community of Readers includes money to hire someone to work with Kaite Stover on book clubs and eventually train volunteers to lead book clubs, which would increase the Library's capacity.

J. Kemper stated that he would like for the board to consider options and topics for future strategic planning retreats.

C. Kemper discussed the Director's Report with the Board. (LBM 3673) He reported that the Black Archives is very close to deciding on a final candidate for the director position. C. Kemper introduced Tom Platt, new President of the Friends of the Library, to the Board.

Fortunato discussed past and upcoming programming events at the Library. J. Kemper suggested that Fortunato give a presentation to the Chamber of Commerce Board on the Big Read Corporate Edition.

Dixon arrived at 3:28 p.m.

Caulfield left at 3:33 p.m.

Motion by Mayta to adjourn. Second by Daniel. Approved unanimously.

The meeting adjourned at 3:35 p.m.

Secretary

Date