

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – August 25, 2015**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, August 25, 2015 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Claudia Oñate Greim  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes  
Rose Marie Bell  
Marilou Joyner

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Teresa Bolton, Assistant Director / Customer Services Manager  
Melissa Carle, Library Systems and Service Program Manager  
Elysha Cloyd, Plaza Branch Manager  
Carrie Coogan, Director of Public Affairs & Community of  
Readers  
Elizabeth Eddings, Administrative Officer  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Joel Jones, Deputy Director of Library Services  
Cheptoo Kositany-Buckner, Deputy Director of Strategic  
Initiatives  
David LaCrone, Digital Branch Manager  
Kristin Nelson, Director of Development  
Jamie Mayo, Assistant Director of Youth and Family  
Engagement  
Eli Paul, Special Collections Manager  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Debbie Stoppello, Collection Development Manager  
Kaite Stover, Director of Reader's Services  
Karen Weitzel, Director of Human Resources  
Steve Woolfolk, Assistant Director of Public Affairs  
Heather Zoellner, Executive Assistant / Manager of Executive  
Services

OTHERS PRESENT: Jacob Holman  
Tondee Lutterman  
Tom Platt  
Madelyn Walter

J. Kemper called the meeting to order at 4:32 p.m.

**Motion by Mayta to approve the minutes of the July 21, 2015 regular Board meeting and August 4, 2015 Board Orientation meeting. Second by Bell. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

**Motion by Dixon to approve the Consent Agenda items before the Board. Second by Mayta. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for July 2015: Payroll (07/23/15 net cash \$216,385 plus taxes \$76,128) and (08/06/15 net cash \$219,701 plus taxes \$90,986), total amount of \$603,200; General Expense Payments including Checks (#165065-165423), in the amount of \$1,469,805. (LBM 4039)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for July 2015. (LBM 4040)**

Oñate Greim, Howard Barnes and Joyner arrived at 4:35 p.m.

**Jacob Holman and Tondee Lutterman** gave a presentation of the Comprehensive Annual Financial Report by BKD, LLP, highlighting the Library's adoption of the new GASB (Government Accounting Standards Board) pronouncement, GASB 68 and the resulting change in the Library's reporting requirements and net position.

**Motion by Mayta to approve the recommendation of the Chief Executive to re-affirm Library Board Policy 004 (Code of Ethics). Second by Bell. Approved unanimously. (LBM 4041)**

**Motion by Oñate Greim to approve the recommendation of the Chief Executive to authorize the payment of \$550,376.16 to the Public School Retirement System on or before December 31, 2015, as the Library's contribution for the 2014 calendar year. Second by Dorsey. Approved unanimously. (LBM 4042)**

**Motion by Joyner to approve the of the recommendation of the Chief Executive to purchase 850 automated operating system deployment licenses from Dell for a cost not to exceed \$18,999.87. Second by Mayta. Approved unanimously. (LBM 4043)**

**Motion by Bell to approve of the recommendation of the Chief Executive to negotiate and execute a contract with R.F. Fisher Electric, LLC. ("R.F. Fisher") for the installation of electrical wiring and data cables for an amount not to exceed \$47,000. Second by Dorsey. Approved unanimously. (LBM 4044)**

**Motion by Mayta to approve of the recommendation of the Chief Executive to negotiate and execute a contract with Commercial Design Coatings, Inc. ("Commercial Design Coatings") for wall and bookshelf remodeling for an amount not to exceed \$42,500. Second by Oñate Greim. Approved unanimously. (LBM 4045)**

**Motion by Dorsey to approve of the recommendation of the Chief Executive to contract with Midwest Elevator, Inc. ("MEI") for elevator maintenance services at the Central Library, Plaza, and Westport branch for an annual amount not to exceed \$24,000. Second by Howard Barnes. Approved unanimously. (LBM 4046)**

**Motion by Mayta to approve of the recommendation of the Chief Executive to contract with City Wide to provide janitorial services for the Plaza library and eight other branches for an annual amount not to exceed \$220,000. Second by Howard Barnes. Approved unanimously. (LBM 4047)**

**Motion by Joyner to approve of Move approval of the recommendation of the Chief Executive to authorize the Chief Executive to execute any and all agreements or other documentation as may be necessary to amend the School District of Kansas City, Missouri Retirement Medical Program (the "Plan") and related trust documents. (LBM 4048)**

C. Kemper introduced Carrie Coogan as the new Director of Public Affairs and Community of Readers. C. Kemper also introduced Madelyn Walter as the new President of Friends of the Library and Elysha Cloyd as the new Plaza Branch Manager.

C. Kemper discussed the Director's Report with the Board. (LBM 4049)

**Motion by Mayta to adjourn. Second by Dorsey. Approved unanimously.**

The meeting adjourned at 5:45 p.m.

*Clara*

Secretary

*9/22/2015*

Date