

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – May 21, 2013

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, May 21, 2013 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

<u>MEMBERS PRESENT:</u>	Jonathan Kemper, President David Mayta Claudia Oñate Greim Leon Dixon Billie Howard Barnes
<u>MEMBERS ABSENT:</u>	Rose Marie Bell Olivia Dorsey
<u>STAFF PRESENT:</u>	Crosby Kemper III, Chief Executive Claudia Baker, Director of Development Reed Beebe, Purchasing Manager Michael Bollinger, Director of Information Technology Lillie Brack, Central Library Director Crystal Faris, Director of Teen Services Naphtali Faris, Early Literacy Manager Henry Fortunato, Director of Public Affairs and Communication Jerry Houchins, Operations Manager Joel Jones, Director of Branch and Outreach Services Kathleen Hinton, Finance Manager Pam Kannady, Director of Human Resources Cheptoo Kositany-Buckner, Deputy Director David LaCrone, Digital Branch Manager Heather Pedersen, Administrative Officer Debbie Siragusa, Chief Financial Officer Deborah Stoppello, Collection Development Manager Kaite Stover, Director of Reader's Services Mary Thompson, Outreach Manager Steven Woolfolk, Senior Writer/Editor
<u>OTHERS PRESENT:</u>	Tom Platt

J. Kemper called the meeting to order at 4:31 p.m.

**Motion by Dixon to approve the minutes of the April 16, 2013 regular Board meeting.
Second by Howard Barnes. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

J. Kemper requested that discussion and action on the renewal and purchase of electronic resources be tabled until the end of the Action Items so that the Board could see the presentation of the data analysis prior to taking action. (LBM 3842)

Motion by Oñate Greim to approve the Consent Agenda items before the Board. **Second by Howard Barnes.** Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for April 2013: Payroll (04/18/13 net cash \$212,533 plus taxes \$86,787) and (05/02/13 net cash \$217,866 plus taxes \$90,072), total amount of \$607,258; General Expense Payments including Checks (#157956-158200), in the amount of \$559,225. (LBM 3840)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for April 2013. (LBM 3841)

Motion by Mayta to approve the recommendation of the Finance and Audit Committee and the Chief Executive to authorize the formal adoption of the proposed revised Library Board Policy 034 relating to suspected fraud, dishonesty and whistleblower protection as placed on the Policy Calendar in April 2013. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3843)

Discussing the purchase of scanners J. Kemper suggested that the Library research pricing on comparable scanners outside of the State contract to verify that the contract price is competitive. (LBM 3844)

Motion by Mayta to approve the recommendation of the Chief Executive to authorize the purchase of five E-Image ScanPro 2000 scanners from EBE Office Solutions at an amount not to exceed \$52,617. Second by Howard Barnes. Approved unanimously. (LBM 3844)

Motion by Mayta to approve the recommendation of the Chief Executive to purchase 600 Chairs, 20 Chair Dollies, and 60 Tables from KI for an amount not to exceed \$106,675. Second by Dixon. Approved unanimously. (LBM 3845)

Motion by Oñate Greim to approve the recommendation of the Chief Executive to contract with Conference Technologies, Inc. for the purchase and installation of audio-visual equipment for the Trails West meeting rooms at an amount not to exceed \$23,820. Second by Howard Barnes. Approved unanimously. (LBM 3846)

Stoppello gave a presentation to the Board on the Library's databases and other electronic resources. Highlights included the following:

- The Library is recommending a change from Reference USA to AtoZ based on a substantial reduction in cost and after extensive research to ensure that the products are comparable and that current users of AtoZ would recommend the product.
- The Library is also recommending cancelling Proquest's ABI/Inform Global because research revealed that upgrades to some of our existing business databases from EBSCO and Gale Cengage would provide comparable resources at a reduced cost.
- Savings enabled the Library to acquire new resources such as the electronic magazine subscription service Zinio and the online courses service Ed2Go.

- Staff is working on getting all electronic resources on our fiscal year to facilitate comparison of usage and cost data for next year's analysis. Staff also expects to be able to report on mobile application usage patterns.

C. Kemper reported that a comprehensive review by Collection Management staff has allowed the Library to reduce the total cost of databases and electronic resources significantly over the last three years.

J. Kemper noted that it could be informative if the Library could find patrons who are willing to talk about how they use the Library's electronic resources and how it benefits them. He also suggested a Lunch and Learn on the development of the Library's Digital Branch.

Motion by Mayta to approve the recommendation of the Chief Executive to execute contracts with various vendors to renew & begin licensing for library access to online databases at a price not to exceed \$299,292. Second by Dixon. Approved unanimously. (LBM 3842)

C. Kemper discussed the Director's Report with the Board. (LBM 3847) He reported on the location and status of *The Call of the Missouri* mural painted by Edwin Blashfield, which had been commissioned for the Kansas City Public Library by the Daughters of the American Revolution in 1918. The painting had been missing for decades and was recently found in Texas.

C. Kemper reported that he has agreed for the Bingham self-portrait, which is owned by the Library but has been hanging in the Nelson-Atkins Museum of Art, to be included in a major international traveling exhibit of Bingham's work. Insurance for the painting will be covered by one of the other parties involved in the exhibit.

The Board discussed the trend in the statistics showing a year-to-year decline in circulation and recommended that the topic of circulation trends in the Kansas City Public Library, as well as other libraries nationwide, be explored in more depth at another meeting.

Motion by Mayta to adjourn. Second by Howard Barnes. Approved unanimously.

The meeting adjourned at 5:49 p.m.

Secretary

Date