

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – August 27, 2013**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, August 27, 2013 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Rose Marie Bell  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes

MEMBERS ABSENT: Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Michael Bollinger, Director of Information Technology  
Lillie Brack, Central Library Director  
Andrea Ellis, Learning Labs Coordinator  
Crystal Faris, Director of Teen Services  
Naphtali Faris, Early Literacy Manager  
Henry Fortunato, Director of Public Affairs and  
Communication  
Dennis Halbin, Collection Development Librarian  
Jerry Houchins, Operations Manager  
Joel Jones, Director of Branch and Outreach Services  
Pam Kannady, Director of Human Resources  
Cheptoo Kositany-Buckner, Deputy Director  
Jamie Mayo, Central Youth Services Manager  
Eli Paul, Special Collections Manager  
Heather Pedersen, Administrative Officer  
Debbie Siragusa, Chief Financial Officer  
Debbie Stoppello, Collection Development Manager  
Kaite Stover, Director of Readers' Services  
Mary Thompson, Outreach Manager

OTHERS PRESENT: Laylah Liwaru  
Angela Miratsky  
Teara Perry  
Tom Platt

J. Kemper called the meeting to order at 4:41 p.m.

**Motion by Dixon to approve the minutes of the July 16, 2013 Executive Committee meeting, the July 16, 2013 regular Board meeting, and the July 19, 2013 Ad Hoc**

**Committee on the Black Archives of Mid-America, Inc. meeting. Second by Bell. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

At the request of J. Kemper C. Kemper and Kositany-Buckner reported on the July 19<sup>th</sup> Ad Hoc Committee on the Black Archives of Mid-America, Inc. meeting in the absence of the Committee Chair. The Committee discussed the status of the Archives in terms of activities, the MOU with Allan Gray regarding the Alvin Ailey collection, fundraising initiatives and the roles of the Library and the Archives in future fundraising. C. Kemper reported that there is a verbal commitment with Bank of America to provide funding for a development director at the Archives. Kositany-Buckner reported that the Archives held a successful event to celebrate the transfer of the Alvin Ailey collection to the Archives. C. Kemper noted that Mark McHenry attended the event and committed the Parks Department to supporting the cost of building operations for the Archives.

Mayta reported on the August 27, 2013 Finance and Audit Committee meeting. He introduced Angela Miratsky from BKD, LLP, who discussed the draft of the Comprehensive Annual Financial Report for 2012 – 2013 that was presented to the Finance and Audit Committee.

**Motion by Mayta to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for July 2013: Payroll (07/25/13 net cash \$222,003 plus taxes \$88,822) and (08/08/13 net cash \$218,049 plus taxes \$87,228), total amount of \$616,102; General Expense Payments including Checks (#158803-159138), in the amount of \$1,349,545. (LBM 3860)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for July 2013. (LBM 3861)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors. (LBM 3862)**

**Motion by Dixon to approve the recommendation of the Chief Executive to re-affirm Library Board Policy 004 (Code of Ethics). Second by Bell. Approved unanimously. (LBM 3863)**

Dorsey arrived at 4:57 p.m.

Discussing the contract for security officer services C. Kemper reported that the selected vendor is not an MBE business and therefore will have an impact on the Library's MBE utilization. He noted that a significant portion of the loss in MBE utilization from the security contract will be made up once the Library's e-rate contract is fully implemented.

**Motion by Dixon to approve the recommendation of the Chief Executive to contract with Twin City Security for security officer services at the Bluford, North-East, Plaza, Southeast, Trails West, Waldo and Westport branches for an annual amount not to exceed \$295,000. Second by Mayta. Approved unanimously. (LBM 3864)**

**Motion by Dorsey to approve the recommendation of the Chief Executive to contract with Regency Business Solutions for printer toner supplies and printer maintenance services for an annual amount not to exceed \$45,000. Second by Bell. Approved unanimously. (LBM 3865)**

Discussing the Ewing Kauffman Book Fund distribution Stoppello and Halbin provided the Board with an overview of the purchases that have been made to date and those that are planned for the near future. The Board discussed options for promoting the collection.

**Motion by Mayta to approve the recommendation of the Chief Executive to authorize the distribution of \$225,000 from the Ewing Kauffman Book Fund (a component fund of the Greater Kansas City Community Foundation) for the purchase of recommended materials. Second by Bell. Approved unanimously. (LBM 3866)**

Ellis introduced Laylah Liwaru and Teara Perry, who participated frequently in the Library's Digital Media Labs and were on the Teen Advisory Board. Each teen spoke to the Board about their experiences and how the labs impacted them. Ellis gave a presentation on the Digital Media Labs. Highlights included the following:

- The Digital Media Lab at Science Center was a prototype funded through an IMLS planning grant.
- A separate grant was secured to fund the cost of an evaluation, performed by the Midwest Center for Nonprofit Leadership. Evaluation results should be available in September of 2013.
- The labs primarily focused on digital storytelling and creating a connection between the growing technology and engineering job sector in Kansas City and teens who may not otherwise have access to technology or to academic and professional opportunities in these fields.
- Science City and Union Station are working with Library staff on fundraising to develop and provide ongoing support for a permanent Digital Media Lab. The Kauffman Foundation has asked Union Station to put together a 3-5 year plan for their center, which includes the Digital Media Lab space.
- Until funding for a permanent lab location is secured staff is researching options for periodic workshops in Library spaces and other locations in the community to keep teens involved.

C. Kemper discussed the Director's Report with the Board. (LBM 3867) C. Kemper updated the Board on activities related to early childhood learning in Kansas City and to TIF and tax abatement.

**Motion by Dorsey to adjourn. Second by Bell. Approved unanimously.**

The meeting adjourned at 6:09 p.m.

---

Secretary

---

Date