

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – November 15, 2011

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, November 15, 2011 at 4:30 p.m. at the Irene H. Ruiz Branch, 2017 West Pennway Street, Kansas City, Missouri

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Rose Marie Bell
Fran Daniel
Leon Dixon
Olivia Dorsey
Billie Howard Barnes

MEMBERS ABSENT: Joan Caulfield
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive
Terry Anderson, Director of Collection Management
Claudia Baker, Director of Development
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Dorothy Elliott, Plaza Branch Director
Crystal Faris, Director of Teen Services
Jordan Fields, Digital Project Manager
Henry Fortunato, Director of Public Affairs and
Communication
Jerry Houchins, Operations Manager
Joel Jones, Director of Branch and Outreach Services
Pam Kannady, Director of Human Resources
Cheptoo Kositany-Buckner, Deputy Director
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Julie Robinson, Ruiz Branch Manager
Debbie Siragusa, Chief Financial Officer

OTHERS PRESENT: Mike Foley
Robert E. Fitzgerald, Jr.
Brian Johnston

J. Kemper called the meeting to order at 4:30 p.m.

Motion by Daniel to approve the minutes of the October 6, 2011 Operations Committee meeting and the October 18, 2011 regular Board meeting. Second by Howard Barnes. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Mayta to convene a closed session under 610.021(3) RSMo to discuss legal or personnel issues. Second by Dixon. Approved unanimously.

The Board was in closed session from 4:32 p.m. until 5:02 p.m. No action was taken.

Dorsey and Bell arrived at 4:50 p.m.

Dorsey reported on the November 1, 2011 Ad Hoc Committee on the Black Archives of Mid-America, Inc. meeting. Dorsey stated that Doretha Williams attended the meeting and reported that she and the new archivist are working on developing protocol for development and maintenance of the collections. Williams is also working with the Black Archives Board on the grand opening event planned for June of 2012.

J. Kemper requested that the Board receive an update on the Black Archives grand opening plan and event budget at the next Board meeting.

Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Daniel. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for October 2011: Payroll (10/20/11 net cash \$259,121 plus taxes \$94,192) and (11/03/11 net cash \$211,795 plus taxes \$78,386), total amount of \$643,494; General Expense Payments including Checks (#152719-153011), in the amount of \$766,228. (LBM 3703)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for October 2011. (LBM 3704)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors. (LBM 3705)

Move approval of the recommendation of the Chief Executive to renew the contract with Blue Cross Blue Shield of Kansas City for employee health insurance at a cost of approximately \$970,000 for plan year January 1, 2012 – December 31, 2012. (LBM 3706)

Move approval of the recommendation of the Chief Executive to renew the contract with Assurant for dental insurance at a cost to the Library of approximately \$44,052 for plan year January 1, 2012 – December 31, 2012. (LBM 3707)

Move approval of the recommendation of the Chief Executive to renew a contract with US Able Life for life and long term disability insurance at a cost to the Library of approximately \$22,350 for plan year January 1, 2012 – December 31, 2012. (LBM 3708)

Motion by Daniel to approve the recommendation of Finance and Audit Committee and the Chief Executive to authorize the formal adoption of the proposed new Library Board Policy 034 relating to suspected fraud, dishonesty and whistle-blower

protection as placed on the Policy Calendar in October 2011. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3709)

Motion by Dorsey to approve the recommendation of the Chief Executive to authorize a contract with J. Huber & Associates for the development and installation of a Holds Label Solution for a total cost not to exceed \$13,500. Second by Daniel. Approved unanimously. (LBM 3710)

Discussing the contract to hire information technology consultants C. Kemper reported that the consultants would assess the IT issues that have come up over the last year and work on solutions for some of the most pressing issues, such as the Library's public desktop computer environment. Staff will report on the vendor chosen and contract terms at the next Board meeting.

Motion by Daniel to approve the recommendation of the Chief Executive to authorize a contract and make payment for information technology consulting and services at a cost not to exceed \$20,000. Second by Mayta. Approved unanimously. (LBM 3711)

Baker gave a presentation to the Board on the Development Plan for 2012.

C. Kemper discussed the Director's Report with the Board. (LBM 3712)

Robinson gave a presentation to the Board on the Ruiz Branch Library.

Motion by Mayta to adjourn. Second by Howard Barnes. Approved unanimously.

The meeting adjourned at 6:25 p.m.

After the meeting adjourned Robinson led staff and Trustees on a tour of the branch.

Secretary

Date